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I N D E X

Proceedings of the Meetings

of the

Board of Presidents, State Teachers Colleges

June 1, 1948 to May 31, 1949

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Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
Harrisburg

COMMITTEES OF THE BOARD OF PRESIDENTS
STATE TEACHERS COLLEGES

Athletic Association Committee

Charles S. Swope, Chairman
Paul G. Chandler
L. H. Van Houten
James G. Morgan
D. L. Biemesderfer

Budget Committee

Joseph F. Noonan, Chairman
Harvey A. Andruss
Leslie Pinckney Hill
James G. Morgan
Dale W. Houk

Calendar Committee

Q. A. W. Rohrbach, Chairman
Richard Parsons
James G. Morgan
D. L. Biemesderfer
Harry L. Kriner

Curricular and Credentials Committee

Robert M. Steele, Chairman
L. H. Van Houten
Willis E. Pratt
Q. A. W. Rohrbach
Charles S. Swope

Publications and Public Relations Committee

Paul G. Chandler, Chairman
Robert M. Steele
Leslie Pinckney Hill
Harry L. Kriner
Dale W. Houk

Testing Committee

Willis E. Pratt, Chairman
L. H. Van Houten
Richard T. Parsons
Harry L. Kriner
Dale W. Houk

Uniform Fees, Deposits and Repayments Committee

Harvey A. Andruss, Chairman
Leslie Pinckney Hill
Joseph F. Noonan
Richard T. Parsons
D. L. Biemesderfer

September 1, 1948

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
Harrisburg

MEETING OF BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, July 16, 1948

D O C K E T

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held Tuesday, May 18, 1948

II. Unfinished Business

A. Report of Curricular and Credentials Committee
   1. Curriculum for Preparation of Recreational Leaders
   2. Revision of Present Admission Requirements

B. Report of Budget Committee
   1. Employment Periods for Deans
   2. Operation of Film Libraries
   3. Salaries of Cooperative Teachers

C. Report of Fees Committee

D. Report of Special Committee - Milk Containers

E. Report of Testing Committee

F. Report of Pbulications and Public Relations Committee
   1. Revision of Publication Policy

III. New Business

A. Specifications and Bids

B. Additional Salary for College Personnel

C. Survey of Power Plants

D. Automobiles for Driver Training Courses

E. Retirement Contributions for Summer Sessions

IV. Charts

A. Distribution of 1948 Pre-Summer Session Enrollments, State Teachers Colleges, Exhibit "A"

JOURNAL OF A MEETING

OF THE

BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, July 16, 1948

The regular meeting of the Board of Presidents of the State Teachers Colleges of the Commonwealth of Pennsylvania was held in Room 317 of the Department of Public Instruction, Friday, July 16, 1948. The meeting was called to order by the Chairman of the Board at 9:30 A.M., Eastern Daylight Saving Time.

The following were present:

Harvey A. Andruss	Bloomsburg
Robert M. Steele	California
Paul G. Chandler	Clarion
Joseph F. Noonan	East Stroudsburg
L. H. Van Houten	Edinboro
Willis E. Pratt	Indiana
Q. A. W. Rohrbach	Kutztown
Richard T. Parsons	Lock Haven
James G. Morgan	Mansfield
D. L. Biemesderfer	Millersville
Levi Gilbert	Shippensburg
Dale W. Houk	Slippery Rock
Charles S. Swope	West Chester

Francis B. Haas, Chairman
Henry Klonower, Secretary

Dr. Leslie Pinckney Hill, President of the State Teachers College at Cheyney, was excused from attendance.

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held Tuesday, May 18, 1948.

On motion of Doctor Steele, seconded by Doctor Biemesderfer, the Board voted that the minutes of the meeting of the Board held May 18, 1948, be approved as submitted.

II. Unfinished Business

A. Report of the Curricular and Credentials Committee

Doctor Steele, Chairman of the Curricular and Credentials Committee,

presented the following report:

REPORT OF THE CURRICULAR AND CREDENTIALS COMMITTEE

July 16, 1948

Re: Extension of the Secondary Certificate to Include the Elementary Field

Your committee met on June 24 and 25, 1948, with Presidents Swope, Van Houten and Steele in attendance. Doctor Klonower met with the committee.

A preliminary meeting was held with Doctors Cressman, Pond and Powers in which the committee discussed with them the most desirable preparation for extending the secondary certificate to the elementary field. Many helpful suggestions were made. It was agreed that the practice of selecting thirty hours indiscriminately from courses being pursued by freshmen, sophomores and upper classmen was unsatisfactory and indefensible; that students who have completed the requirements for the secondary certificate are reasonably well selected, mature and qualified to do work on the graduate level.

It was agreed that instruction should be sequential, unified and planned on a graduate basis. It was felt that it should be done in close contact with elementary teaching situations and that laboratory participation and practice are essential. It was agreed instead of merely listing required courses and hours that the most important areas of elementary activity and instruction should be selected and for each area the competencies expected should be listed.

The committee, while agreed that the work should be of graduate level, was divided in its opinion as to whether graduate credit should be given for this work in teachers colleges.

The committee agreed that two possibilities exist for giving graduate credit and conferring a master's degree:

1. Authorization of teachers colleges with adequate staff and facilities to offer graduate work and confer the degree.

2. Cooperative arrangements with state aided or other universities whereby a part of the work could be offered at authorized teachers colleges, part at the university, and the degree conferred by the university.

A combination of these two might furnish the most satisfactory solution.

If graduate work should be approved and undertaken, the members of the committee present were unanimous in the opinion that such work should be offered only in the summer sessions in the teachers colleges.

Progress was made in the outline of the areas to be included and

Doctor Powers submitted helpful suggestions and statements of objectives.

The Chairman of the committee was authorized to submit the material in the hands of the committee to elementary specialists designated by the Presidents with a request for criticism and suggestion.

The committee believes the subject of this report is a matter of vital importance to the elementary schools since the extension of the secondary certificate may provide for several years the main source of supply for elementary teachers.

The report is respectfully submitted for study and suggestion.

Levi Gilbert
Q. A. W. Rohrbach
Charles S. Swope
L. H. Van Houten
Robert M. Steele, Chairman

On motion of Doctor Steele, seconded by Doctor Parsons, the Board voted to accept the report as one of progress.

REPORT OF THE CURRICULAR AND CREDENTIALS COMMITTEE

July 16, 1948

Re: Curriculum Revision

The committee recommends that regional conferences be held September 1, 2, and 3, 1948 for continuing work on the curriculum. The eastern conference would include Bloomsburg, Cheyney, East Stroudsburg, Kutztown, Lock Haven, Mansfield, Millersville, Shippensburg, and West Chester, and the western, Clarion, California, Edinboro, Indiana, and Slippery Rock.

It is recommended that each President notify his staff representatives on the various subject matter committees and request their presence at the meeting during the first three days of September.

It is further recommended that arrangements be made for housing these representatives for the three days at a conveniently located college in the area, and that representatives be reimbursed for expense of travel and housing.

The members of the committee will assume the responsibility for the organization and direction of the work on the conference, which will be similar for each section of the State except in the special four-year curriculums which will be held as follows:

Industrial Arts	- west
Art	- "
Home Economics	- "
Library	- east
Business Education	- "
Music	- "
Health, Physical Education	- "

The preferences for the location of these conferences were indicated by the committee as Indiana for the western, Kutztown for the eastern.

Respectfully submitted

Levi Gilbert
Q. A. W. Rohrbach
Charles S. Swope
L. H. Van Houten
Robert M. Steele, Chairman

It was moved by Doctor Steele, seconded by Doctor Swope, that the report be adopted. The Board so voted.

Curriculum for Preparation of Recreational Leaders

Doctor Steele stated that this item, which had been referred to the Curricular and Credentials Committee, was on the docket for discussion at the meeting of the representatives of the health and physical education group from the institutions offering four-year curriculums in this field. He advised that the matter would be brought up before the Board after the proposed meeting of health and physical education representatives.

Revision of Present Admission Requirements

Doctor Steele reported progress. He stated that each President would receive a questionnaire which would indicate present practices in detail. He asked that these questionnaires be returned to him at which time his committee would prepare a report for the Board.

B. Report of Budget Committee

Doctor Noonan, Chairman of the Budget Committee, presented the following report:

REPORT OF THE BUDGET COMMITTEE

July 16, 1948

Re: Salaries of Cooperative Teachers

It is recommended that cooperative teachers be compensated on the basis of $70 per unit, a unit being defined a a cooperative teacher with

supervision over not more than two student teachers for a period of thirty-six weeks and that the number of student teachers so assigned be limited so far as possible to four for each cooperative teacher at any one time.

This policy would be placed in effect as soon as possible but no existing arrangements need be modified until future personnel changes make this practicable.

Respectfully submitted

Leslie Pinckney Hill
L. H. Van Houten
James G. Morgan
Dale W. Houk
Joseph F. Noonan, Chairman

After some discussion, it was moved by Mr. Andruss, seconded by Doctor Swope, that the report be accepted as a progress report and that the matter be held over until the next meeting. The Board so voted.

Employment Periods for Deans

This item was held over for consideration at the next meeting.

Operation of Film Libraries

Doctor Noonan reported progress on this item and stated that his committee would have a report at the next meeting of the Board.

C. Report of Fees Committee

Mr. Andruss, Chairman of the Fees Committee, stated that he had no formal report to make at the present time. He urged that all Boards of Trustees act on the proposed change in Housing Fees in order that the new fees, if approved, could be put into effect September 1, 1948.

D. Report of Special Committee - Milk Containers

Doctor Noonan, a member of the special committee, stated that the matter is still under consideration by the committee but that no definite action had been taken.

The Chairman then stated that he would arrange a conference with Deputy Attorney General Phillips on this matter and then advise the special committee when they might meet with Mr. Phillips. (Exhibit "A", following p. 1881

E. Report of Testing Committee

Doctor Swope, Chairman of the Testing Committee, stated that he had no report to make at this time.

F. Report of Publications and Public Relations Committee

Doctor Chandler, Chairman of the Publications and Public Relations Committee, presented the following report:

REPORT OF PUBLICATIONS AND PUBLIC RELATIONS COMMITTEE

July 16, 1948

Re: Revision of Publication Policy

The present policy for publications is summarized in the minutes of the Board of Presidents for March 17, 1939. Concerning the bulletins that can be published it says:

(a) Each year one catalog as per Distribution A already developed.

(b) Each year one summer session bulletin as per distribution and format to be developed.

(c) Once every four years an illustrated number as per distribution and format to be developed (Not in biennium with Alumni Directory)

(d) Once every four years an Alumni Directory as per distribution and format to be developed. (Not in biennium with illustrated number)

(e) The other numbers on the program to be professional bulletins for the general advancement of the teaching profession, etc. (Each college is permitted one bulletin for each special approved curriculum - minutes of the Board of Presidents, March 15, 1940.)

The formats that we are using are also described.

The number of bulletins of one issue that each college can publish is regulated by a formula consisting of the school population of the college area.

The committee recommends a catalogue for each college not oftner than one in a biennium. The number of copies for each school would be as at present. The number of copies permitted each biennium would be double the number now permitted annually. The catalogue would be similar to the present catalogue, but omitting curriculums and fees.

The following uniform bulletins would be issued as needed for the use of all colleges:

1. Bulletin on fees and expenses
2. Bulletin on elementary and secondary curriculums
3. Bulletin for each special four-year curriculum

Bulletins 1 and 2 would be uniform and carry the names of all Teachers Colleges. Bulletins under 3 would carry the names of the colleges offering each four-year special curriculum.

The responsibility for the preparation of each catalogue would be on each college. The responsibility for preparing bulletins 1, 2 and 3 would be placed on the Publications Committee. There would be a joint order for all colleges for bulletins 1, 2 and 3. The number of copies of bulletins 1, 2 and 3 going to each college would be the same as is now permitted each college. The effective date on the suggested change would be January 1, 1949.

Each school would have the privilege of issuing annually as many different bulletins as are now permitted under the policy of March 17, 1939. Bulletins 1, 2 and 3 would be credited as one bulletin. This means that a college, by using a catalogue once in two years, could issue one other of the permitted bulletins during one of those years.

Respectfully submitted

Levi Gilbert
Robert M. Steele
Leslie Pinckney Hill
Dale W. Houk
Paul G. Chandler, Chairman

After some discussion, it was moved by Doctor Van Houten, seconded by Doctor Swope, that inasmuch as the suggested policy contained so many items differing from the original policy, the matter be tabled until the next meeting in order that all Presidents would have an opportunity to study the report with care. The Board voted to table the report.

III. New Business

A. Specifications and Bids

Doctor Biemesderfer raised the question concerning the difficulty experienced by the institutions in securing action on requisitions that have been made for certain items. He asked whether some procedure could be developed by which greater speed could be attained, especially on requests for needed repairs. The matter was discussed and the Chairman stated that a letter would be sent to each institution concerning the matter.

B. Additional Salary for College Personnel

Doctor Houk, who raised the question, stated that he had secured an answer to this problem and since the matter was not one that required further Board action, the item was removed from the Docket.

C. Survey of Power Plants

Doctor Houk raised the question as to what the institutions might expect regarding the survey of power plants. The Chairman stated that the Pennsylvania State College was making the survey at the request of the Governor and that each institution would be visited before the survey was completed.

D. Automobiles for Driver Training Courses

The matter of purchasing dual-control automobiles for use in the Driver Training courses was discussed. The Chairman stated that if this type of car was to be considered instructional material, then some means should be found to purchase such cars. He stated that money had to be appropriated by the General Assembly for such purchases and also that there are certain legal implications that must be considered.

The question of securing money for gasoline and insurance was also discussed. In one institution, students pay for these items in the same way that they buy textbooks, et cetera. After some discussion, the Chairman referred the entire matter to the Fees Committee for consideration and a report at the next meeting of the Board.

E. Retirement Contributions for Summer Sessions

Doctor Pratt raised the question as to whether instructors in the State Teachers Colleges, employed during the summer sessions, might contribute to the Retirement Fund for such employment. At the request of the Chairman, Mr. J. Y. Shambach, Secretary, Public School Employes' Retirement Board, met with the Board to answer this question.

Mr. Shambach stated that if an employe in a State Teachers College was employed for a period less than a month, such an employe could not contribute to the Retirement Fund. An employe employed more than a month may contribute.

There seemed to be some confusion regarding summer session employment especially because of the use of the term "regular" summer session as compared with pre-session and post-session. The Chairman of the Board stated that it was his feeling that an instructor in a State Teachers College should have the right to contribute on every period of service whether it be one week or one month. He stated that he would ask a small committee to study the matter and make clear the set-up in the State Teachers Colleges and then would take the matter up with the Attorney General.

F. Summer Session Enrollment Reports

Inasmuch as there are a number of the State Teachers Colleges now operating two six-week summer sessions instead of the traditional three weeks pre-session, six weeks summer session, and three weeks post-session, the Chairman asked the Secretary of the Board to develop a method of reporting summer enrollments that would give a clear picture of the situation no matter under which program the institutions operated.

G. Budget Allocations

Doctor Noonan, Chairman of the Budget Committee, stated that Doctor Haas had asked his committee to review carefully the methods of making budget allocations and to make any suggestions or improvements or, if the system seemed to be wrong, to eliminate it entirely and replace it with a more effective system. The Budget Committee met with Mr. McClure and the members were favorably impressed with the present method of making allocations. In order that all members of the Board might have an opportunity to learn exactly how the formula for allocations operated, Mr. McClure outlined the procedure to the Board. After hearing Mr. McClure's explanation of the system, the Board felt that the present method of allocating available funds was equitable and fair.

Doctor Parsons suggested that it would be helpful if professional services could be secured to develop probable costs of projects before such were included in the budgets. The Chairman stated that a competent Superintendent of Grounds and Buildings could be of assistance in the development of rough estimates of such costs and that it was hardly possible to furnish sufficient personnel to review all such projects in all institutions.

At this time the Chairman stated that he would like to have the Budget Committee and the Fees Committee continue in active service this summer. He asked that any suggestions regarding budget matters be sent to Doctor Noonan, Chairman of the Budget Committee, and suggestions with reference to fees be sent to Mr. Andruss, Chairman of the Fees Committee.

H. Committees of Boards of Presidents

The Chairman advised the members of the Board that it seemed desirable to rearrange membership on the standing committees and to eliminate the Summer Sessions Committee. He advised that the Secretary would send to each President the list of committees, together with the new membership.

I. Progress Reports

The Chairman stated that a letter had been sent to all Presidents requesting brief reports of progress during the second year of Governor Duff's administration. He asked that these reports be submitted at once to Doctor Klonower since the final report was to be in the Governor's hands August 1, 1948.

The meeting adjourned at 1:00 P.M.

Guy F. Klonower
Secretary

APPROVED: Feb 11, 1948
Date

Francis B. Haas
Chairman

COMMONWEALTH OF PENNSYLVANIA
DEPARTMENT OF PUBLIC INSTRUCTION
Harrisburg

July 16, 1948

Meeting of the Committee on
the Milk Container Act

Honorable John C. Phillips
Deputy Attorney General
Department of Justice

Francis B. Haas
Superintendent of Public Instruction

I shall appreciate it very much if you will discuss with a small committee of members of the State Teachers Colleges a question which has arisen affecting the operation of the Milk Container Act in college dining rooms. The committee consists of Doctor Houk, Doctor Noonan, Doctor Swope, and Doctor Klonower, Secretary of the Board, ex officio member of all committees.

If you will be willing to arrange for such a meeting, will you please do so through Doctor Klonower.

Copy to - Doctor Klonower

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
Harrisburg

MEETING OF BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, September 17, 1948

D O C K E T

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held Friday, July 16, 1948.

II. Unfinished Business

A. Report of Curricular and Credentials Committee

B. Report of Budget Committee

C. Report of Special Committee - Milk Containers

D. Report of Fees Committee
   1. Automobiles for Driver Training Courses

E. Maintenance Allowance for Retirement Purposes

III. New Business

A. Uniform Policy Governing Laboratory School Salaries

B. All-Pennsylvania College Dinner

C. Historical Markers near State Teachers Colleges

D. Status of Local Amusement Taxes as They Affect State Teachers Colleges

IV. Charts

A. Report of Students Meeting Teacher Certification Standards, State Teachers Colleges, May 1948, Exhibit "A"

B. Report of Students Meeting Teacher Certification Standards, State Teachers Colleges, Summer 1947, January 1948, May 1948, Exhibit "B"

C. Provisional College Certificate Analysis, April 1, 1947 - March 31, 1948

JOURNAL OF A MEETING

OF THE

BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, September 17, 1948

The regular meeting of the Board of Presidents of the State Teachers Colleges of the Commonwealth of Pennsylvania was held in Room 317 of the Department of Public Instruction, Friday, September 17, 1948. The meeting was called to order by the Secretary of the Board at 9:30 A.M., Eastern Daylight Saving Time.

The following were present:

Harvey A. Andruss	Bloomsburg
Robert M. Steele	California
Leslie Pinckney Hill	Cheyney
Paul G. Chandler	Clarion
Joseph F. Noonan	East Stroudsburg
L. H. Van Houten	Edinboro
Willis E. Pratt	Indiana
Q. A. W. Rohrbach	Kutztown
Richard T. Parsons	Lock Haven
James G. Morgan	Mansfield
D. L. Biemesderfer	Millersville
Harry L. Kriner	Shippensburg
Dale W. Houk	Slippery Rock
Charles S. Swope	West Chester

Francis B. Haas, Chairman
Henry Klonower, Secretary

I. Reading and consideration of the minutes of the Meeting of the Board of Presidents held Friday, July 16, 1948.

On motion of Doctor Rohrbach, seconded by Doctor Parsons, the Board voted that the minutes of the meeting of the Board held July 16, 1948 be approved as submitted.

II. Unfinished Business

A. Report of the Curricular and Credentials Committee

Doctor Steele, Chairman of the Curricular and Credentials Committee distributed mimeographed lists of the members of the Conference Committee of Faculties of the State Teachers Colleges. He asked that the

Presidents study these lists carefully and advise Doctor Klonower immediately of any changes in membership. He further stated that it was the intention of the committee to prepare a bulletin giving the previous history of the curriculum studies and setting forth the aims and accomplishments of the present faculty committees. This bulletin would either be printed or mimeographed.

Doctor Steele then called upon Doctor Pratt and Doctor Rohrbach to give their impressions of the group meetings held at Indiana and West Chester. Both Presidents expressed the judgment that the meetings were very successful as the first steps in the project. They expressed their approval of the fine spirit of cooperation which was shown by all of those participating in the meetings. It was agreed that the material developed from these first meetings should be given careful study by the Curricular and Credentials Committee before any further action was taken.

The question of when the next meetings should be held was then discussed. It was moved by Mr. Andruss, seconded by Doctor Steele, that the next curriculum conferences be held at mid-year at a time to be reported at the next meeting of the Board of Presidents by the Calendar Committee. The Board so voted.

Admission Requirements

Doctor Steele stated that his committee has under consideration the matter of admission requirements. He asked that any questions or suggestions regarding this matter be submitted to the committee. He further stated that he would send a letter to each President regarding this item.

B. Report of Budget Committee

Doctor Noonan, Chairman of the Budget Committee, reported progress.

C. Report of Special Committee - Milk Containers

Doctor Noonan reported on a conference held with Mr. Horst, Secretary of Agriculture, and with Mr. Elmer T. Bolla, Deputy Attorney General, Department of Justice, regarding this matter. He stated that Mr. Horst was of the opinion that the matter of cooperation in the use of individual milk containers was a moral responsibility rather than a legal responsibility. The Department of Agriculture has not taken the position that the use of such containers was mandatory but since private institutions have accepted the program without question, the State Teachers Colleges would possibly be the only institutions not cooperating with the Department. Mr. Horst stated that he would like to have the cooperation of the State Teachers Colleges but under no circumstances was the use of individual containers mandatory.

Mr. Bolla stated that from a legal point of view since agencies of the Commonwealth were not mentioned in the law, they were excluded from its provisions. However, he felt that the institutions might find themselves in an embarrassing position should anything occur involving milk not served in individual containers.

Doctor Noonan stated that this report was presented for the information and consideration of the members of the Board. No action was taken on the matter.

D. Report of Fees Committee

Re: Expenses Involved in Driver Training Courses

Mr. Andruss, Chairman of the Fees Committee, stated that his committee is making a study of the entire matter of fees for free electives, of which Driver Training and the expenses involved in the operation of the automobiles is an example. He stated that courses listed in the catalogues are covered by the system of fees now approved by the Executive Board. The Chairman of the Board stated that not any fees other than those listed in the statement of Uniform Fees, Deposits and Repayments may be charged until the change is approved by the Board of Presidents, the Boards of Trustees, the Superintendent of Public Instruction, and the Executive Board. He stated that it is the responsibility of the Fees Committee to decide whether additional fees are needed and then the matter will have to follow the usual procedure.

Mr. Andruss stated that his report should be considered a report of progress and that the matter would be brought up for consideration at the next meeting of the Board.

E. Maintenance Allowance for Retirement Purposes

The Chairman of the Board stated that the Department of Justice has ruled that it is within the jurisdiction of the Board of Presidents to determine maintenance value. All Boards of Trustees of the State Teachers Colleges have approved a maintenance value of $2400 for Presidents of the institutions and the Attorney General's office has approved their right to do this.

For purposes of clarification, it was moved by Doctor Noonan, seconded by Mr. Andruss, that the effective date of the change in maintenance allowance for Presidents of the State Teachers Colleges from $1200 to $2400 be September 1, 1948. The Board so voted.

The Chairman then stated that he would notify the Public School Employes' Retirement Board that all Boards of Trustees have approved a maintenance value of $2400 effective September 1, 1948 and that he would send to each President copies of the correspondence and will indicate the authorization of the change.

III. New Business

A. Uniform Policy Governing Laboratory School Salaries

Doctor Houk raised the question concerning salaries of laboratory school teachers. He stated that the recent salary adjustments had caused certain inequalities in the salaries of such teachers who have the same

background and experience as teachers whose salaries are paid entirely by the college. The Chairman stated that if laboratory school teachers had the necessary background and experience and were below the minimum of their classification on the Salary Qualification Schedule, he would approve such adjustments in accord with the usual policy.

B. All-Pennsylvania College Dinner

Doctor Pratt raised the question as to the approval of expenditure of State funds incident to attendance at the All-Pennsylvania College Dinner in Washington, D. C. on October 4, 1948. The Chairman stated that he would be glad to recommend to the Governor the approval of the payment of such expenses for any President who desired to attend this dinner in Washington. He suggested that such requests be submitted immediately.

C. Historical Markers near State Teachers Colleges

Mr. Andruss raised a question regarding the fact that no historical markers have been placed near the State Teachers Colleges although this is the case with most private institutions. It was agreed that the Public Relations Committee should consider the matter and make a recommendation to Doctor Haas who would then take the matter up with the Historical Commission.

D. Status of Local Amusement Taxes as They Affect State Teachers Colleges

Mr. Andruss stated that he had been approached by local authorities requesting him to collect amusement taxes in connection with activities at the college. A number of other Presidents have had this same problem occur. The Chairman of the Board advised the members of the Board that the collection of such taxes was not within the authority of the President of any State Teachers College and that local authorities were to be so advised. To clarify the matter further, Doctor Haas sent to each President a copy of a letter which he had written to Doctor Parsons regarding this situation.

E. Analysis of Provisional College Certificates

Doctor Klonower distributed copies of the chart entitled "Analysis of Provisional College Certificates, April 1, 1947 to March 31, 1948". He called attention to the fact that this study could be used by guidance officials in the institutions and in recruiting programs in order to direct young people into teaching fields in which the greatest shortages exist.

F. Revision of Salary Qualification Schedule

Doctor Chandler asked whether the present Salary Qualification Schedule could not be revised, particularly with regard to the experience requirements in Class I. After some discussion, the Chairman stated that he would appoint a special committee to study the problem and to get

suggestions from the members of the Board and, finally, to present a resolution to the Board for consideration. The Chairman stressed the fact that any change would have to be approved by the Executive Board before it might be incorporated as a part of the Salary Qualification Schedule.

G. Study of Experience Qualifications of Faculty Members

The Chairman stated that a study had been made of the qualifications and experience of members of the faculties of the State Teachers Colleges. A tentative report has been set up. This report reflects the high standards prevailing in the institutions. This tentative report will be submitted to the Presidents for study and check for possible errors. Then the study will be prepared for final distribution.

H. Faculty Record Cards

The Chairman stressed the necessity for having a faculty record card on file in the Department for each member of the instructional staff, regular, part-time and cooperative. He asked that complete data be included on the cards and stated that no salary payments would be approved for instructional staff members unless their faculty record cards were on file in the Department.

In this connection it was suggested that the faculty record cards be revised in order to present more concisely the data required. The Chairman asked Doctor Klonower to select a small committee of the Board and consider the matter of the revision of the faculty record cards.

I. Student Teaching Costs

The Chairman of the Board asked Mr. McClure, Comptroller, to present a brief summary of a study he had recently made on student teaching costs in the State Teachers Colleges for the year ending May 31, 1948. This study was based on a questionnaire sent out in July. Mr. McClure stated that copies of the study would be sent to each member of the Board for their confidential information. It was asked that the figures not be released for any type of publication.

J. Budget Conferences

Honorable Russell B. Stoner, Secretary, Senate Appropriation Committee, appeared before the Board at the invitation of Doctor Haas. Mr. Stoner pointed out the necessity of having accurate information concerning requests for funds from the next General Assembly. The President of each institution was invited to attend a meeting of the Senate and House Appropriation Committees Thursday, October 14, 1948, in Room 246, Main Capitol Building, at 10:00 A.M. At this time, each President would be given an opportunity to present the needs of his institution.

It was then moved by Doctor Steele, seconded by Doctor Hill, that the Board of Presidents be represented by Doctor Noonan, Chairman of the

Budget Committee, act as spokesman at the meeting of the Senate and House Appropriation Committees. The Board so voted.

The Chairman advised the Board that the same procedure should be followed in preparing the data as was followed last year.

K. State Teachers College Budgets, 1948-1949

The Chairman of the Board called attention to a statement which he had forwarded to the Honorable Edward B. Logan, Budget Secretary, advising Mr. Logan of the procedure followed in the administration of the budget for 1947-1948 and also advising him that any further reduction in expenditures during the second year of the biennium must be reflected in reduced maintenance and service. The Chairman advised the Board that he had invited the Budget Secretary, or his representative, to meet with the Board September 17, 1948. He was advised, however, that Mr. John A. McKinney, whom Mr. Logan had designated to be his representative, was unable to meet with the Board on that day.

The question of budgets was briefly discussed. The Board suggested to the Chairman that he advise the Budget Secretary that Dr. Joseph F. Noonan, President of the State Teachers College at East Stroudsburg and Chairman of the Budget Committee of the Board of Presidents, would be glad to meet with Mr. McKinney at any time convenient, if Mr. Logan so desired.

L. Method of Distributing Appropriations

Mr. William M. J. McClure, Comptroller of the Department, distributed copies of a statement entitled, "Method of Distributing Appropriations to State Teachers Colleges". The copies were duplicated at the State Teachers College at Edinboro, making it possible for each President to receive a copy of this statement.

M. Membership in American Council of Education

Doctor Klonower called the attention of the Board to the fact that it was time to renew the Board's membership in the American Council of Education if the Presidents felt that it was desirable to continue this membership. It was moved by Doctor Rohrbach, seconded by Doctor Parsons, that the Secretary of the Board should renew membership in this organization. The Board so voted.

N. Surplus Property - Microscopes

Doctor Steele stated that the State Teachers Colleges had been requested to indicate the number of microscopes needed should this type of science equipment become available through the Area Colleges. He stated that the requests were quite varied and in all cases the requests far exceeded the probable supply. He stated that the matter would have to be studied further and that if, and when, microscopes do become available, some equitable method of distributón will be developed so that each institution will get its fair share.

IV. Charts

A. Report of Students Meeting Teacher Certification Standards, State Teachers Colleges, May 1948, Exhibit "A", following page 1888

B. Report of Students Meeting Teacher Certification Standards, State Teachers Colleges, Summer 1947, January 1948, May 1948, Exhibit "B", following page 1888

The meeting adjourned at 12:00 Noon.

Henry Klonowski
Secretary

APPROVED: September 29, 1948
Date

Francis B. Haas
Chairman

MAY 1948 GRADUATES

REPORT OF STUDENTS MEETING
TEACHER CERTIFICATION STANDARDS

PENNSYLVANIA STATE TEACHERS COLLEGES

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

COLLEGE	Elementary (Fields of Specialization)									Sec-ondary Field	Other Four-year Curriculums									Total Degree Graduates					
	TOTAL	ATYPICAL	COOPERATIVE	EARLY CHILDHOOD	ELEM. (NO SPECIALIZATION)	INTERMEDIATE	RURAL	SPEECH	SPEECH CORRECTION	TOTAL	TOTAL	ADULT	ART	BUSINESS	HEALTH	HOME ECONOMICS	INDUSTRIAL ARTS	LIBRARY	MUSIC	TOTAL	SUMMER	JANUARY	MAY	NO. GRADUATES WITH NO PREVIOUS TEACHING EXPERIENCE	NO. TEACHERS IN SERVICE WHO RETURNED FOR GRADUATION
TOTAL	246	1	-	40	173	30	1	-	1	277	282	-	36	47	134	30	49	31	78	931	-	-	726	751	176
Bloomsburg	8	1	-	-	6	-	-	-	1	14	17	-	-	17	-	-	-	-	-	39	-	-	39	34	5
California	14	-	-	4	9	1	-	-	-	19	24	-	-	-	-	-	24	-	-	56	-	-	56	10	46
Cheyney	18	-	-	7	2	9	-	-	-	-	8	-	-	-	-	3	5	-	-	26	-	-	-	24	2
Clarion	22	-	-	2	20	-	-	-	-	21	8	-	-	-	-	-	-	8	-	51	-	-	51	39	12
E. Stroudsburg	18	-	-	-	18	-	-	-	-	22	45	-	-	-	45	-	-	-	-	85	-	-	85	4	81
Edinboro	16	-	-	-	16	-	-	-	-	13	11	-	11	-	-	-	-	-	-	40	-	-	40	36	4
Indiana	27	-	-	-	27	-	-	-	-	24	63	-	11	19	-	16	-	-	17	114	-	-	114	101	13
Kutztown	18	-	-	8	9	1	-	-	-	23	27	-	14	-	-	-	-	13	-	68	-	-	68	68	-
Lock Haven	12	-	-	-	3	9	-	-	-	21	20	-	-	-	20	-	-	-	-	53	-	-	53	51	2
Mansfield	15	-	-	3	12	-	-	-	-	14	-	-	-	-	-	11	-	-	12	52	-	-	52	49	3
Millersville	16	-	-	9	2	4	1	-	-	16	30	-	-	-	-	-	20	10	-	62	-	-	62	59	3
Shippensburg	12	-	-	6	-	6	-	-	-	26	-	-	-	11	-	-	-	-	-	49	-	-	49	48	1
Slippery Rock	11	-	-	1	10	-	-	-	-	13	29	-	-	-	29	-	-	-	-	53	-	-	53	51	2
West Chester	39	-	-	-	39	-	-	-	-	51	-	-	-	-	40	-	-	-	49	179	-	-	-	177	2

Date: June 30, 1948

SUMMER 1947, JANUARY 1948 and MAY 1948 GRADUATES

REPORT OF STUDENTS MEETING
TEACHER CERTIFICATION STANDARDS
PENNSYLVANIA STATE TEACHERS COLLEGES

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION

COLLEGE	ELEMENTARY (FIELDS OF SPECIALIZATION)									SECONDARY FIELD	OTHER FOUR-YEAR CURRICULA									TOTAL DEGREE GRADUATES					
	TOTAL	ATYPICAL	COOPERATIVE	EARLY CHILDHOOD	ELEMENTARY (NO SPECIALIZATION)	INTERMEDIATE	RURAL	SPEECH	SPEECH CORRECTION	TOTAL	TOTAL	ADULT	ART	BUSINESS	HEALTH	HOME ECONOMICS	INDUSTRIAL ARTS	LIBRARY	MUSIC	TOTAL	SUMMER	JANUARY	MAY	NO. GRADUATES WITH NO PREVIOUS EXPERIENCE IN TEACHING	No. TEACHERS IN SERVICE WHO RETURNED FOR GRADUATION
TOTAL	519	1	-	64	406	38	9	-	1	479	662	-	52	93	222	37	107	21	130	1662	427	298	901	1359	303
Bloomsburg	28	1	-	-	26	-	-	-	1	38	38	-	-	38	-	-	-	-	-	104	40	25	39	78	26
California	41	-	-	8	31	2	-	-	-	35	50	-	-	-	-	-	50	-	-	126	31	39	56	92	34
Cheyney	23	-	-	9	3	11	-	-	-	-	13	-	-	-	-	4	9	-	-	36	-	-	-	34	2
Clarion	30	-	-	2	28	-	-	-	-	35	10	-	-	-	-	-	-	10	-	75	15	9	51	49	26
E. Stroudsburg	25	-	-	-	25	-	-	-	-	34	81	-	-	-	81	-	-	-	-	140	23	32	85	131	9
Edinboro	38	-	-	-	38	-	-	-	-	22	14	-	14	-	-	-	-	-	-	74	28	6	40	51	23
Indiana	61	-	-	-	61	-	-	-	-	54	102	-	17	36	-	22	-	-	27	217	47	56	114	166	51
Kutztown	45	-	-	12	30	3	-	-	-	33	36	-	21	-	-	-	-	-	15	114	37	9	68	86	28
Lock Haven	31	-	-	4	27	-	-	-	-	30	28	-	-	-	28	-	-	-	-	89	25	11	53	69	20
Mansfield	21	-	-	4	17	-	-	-	-	31	26	-	-	-	-	11	-	-	15	78	17	9	52	67	11
Millersville	37	-	-	14	6	8	9	-	-	21	59	-	-	-	-	-	48	11	-	117	38	17	62	93	24
Shippensburg	34	-	-	10	10	14	-	-	-	37	19	-	-	19	-	-	-	-	-	92	32	11	49	74	18
Slippery Rock	27	-	-	1	26	-	-	-	-	29	57	-	-	-	57	-	-	-	-	113	32	38	53	93	20
West Chester	78	-	-	-	78	-	-	-	-	80	129	-	-	-	56	-	-	-	73	287	62	46	179	276	11

August 13, 1948

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
Harrisburg

MEETING OF BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, November 19, 1948

D O C K E T

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held Friday, September 17, 1948.

II. Unfinished Business

A. Report of Curricular and Credentials Committee

B. Report of Budget Committee

C. Report of Special Committee - Milk Containers

D. Report of Fees Committee

E. Report of Publications and Public Relations Committee

F. Revision of Salary Schedule - Special Committee

III. New Business

A. Report of Calendar Committee

B. Student Teaching Expenses

C. Institutional Holidays for State Teachers Colleges

D. Expiration of G. I. Rights of Veterans

E. R.O.T.C. in State Teachers Colleges

IV. Charts

A. Distribution of Summer Session Enrollments, 1948 Pre-Summer Session, Six Weeks Session, Post-Session, State Teachers Colleges, Exhibit "A"

B. Report of Students Meeting Teacher Certification Standards, 1948 Pre-Summer Session, State Teachers Colleges, Exhibit "B"

C. Report of Students Meeting Teacher Certification Standards, 1948 Six Weeks Summer Session, State Teachers Colleges, Exhibit "C"

D. Report of Students Meeting Teacher Certification Standards, 1948 Post Summer Session, State Teachers Colleges, Exhibit "D"

JOURNAL OF A MEETING

OF THE

BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, November 19, 1948

The regular meeting of the Board of Presidents of the State Teachers Colleges of the Commonwealth of Pennsylvania was held in Room 317 of the Department of Public Instruction, Friday, November 19, 1948. The meeting was called to order by the Chairman of the Board at 9:30 A.M., Eastern Standard Time.

The following were present:

Harvey A. Andruss	Bloomsburg
Robert M. Steele	California
Leslie Pinckney Hill	Cheyney
Paul G. Chandler	Clarion
Joseph F. Noonan	East Stroudsburg
L. H. Van Houten	Edinboro
Willis E. Pratt	Indiana
O. A. W. Rohrbach	Kutztown
Richard T. Parsons	Lock Haven
James G. Morgan	Mansfield
D. L. Biemesderfer	Millersville
Harry L. Kriner	Shippensburg
Dale W. Houk	Slippery Rock
Charles S. Swope	West Chester

Francis B. Haas, Chairman
Henry Klonower, Secretary

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held Friday, September 17, 1948

On motion of Mr. Andruss, seconded by Doctor Noonan, the Board voted that the minutes of the meeting of the Board of Presidents held September 17, 1948 be approved as submitted.

II. Unfinished Business

A. Report of the Curricular and Credentials Committee

Doctor Steele, Chairman of the Curricular and Credentials Committee, presented the following report:

REPORT OF THE CURRICULAR AND CREDENTIALS COMMITTEE

November 19, 1948

Re: Curriculum Construction

The Committee has examined the recommendations made by groups of faculty members covering practically every phase of the curriculum.

The Committee is impressed with the increasing need for the development of the curriculum under fewer main headings or areas. With this in mind, the Committee presents for consideration of the Board and for study by the faculties a work sheet with a brief discussion of the Committee's plan for continued study.

It is recommended by the Committee that a meeting of all members of the Subject and Group Committees from the different colleges be held immediately following Commencement, on May 25, 26, 27, and a final meeting of these groups be held on September 7, 8, and 9, 1949.

Respectfully submitted

L. H. Van Houten
Willis E. Pratt
Q. A. W. Rohrbach
Charles S. Swope
Robert M. Steele, Chairman

Doctor Steele stated that the work sheets had not been received from the mimeographing room in time for distribution at the meeting but that copies would be sent to the institutions in sufficient number for the President and the members of the faculties serving on committees. He did distribute copies of "Areas of Learning" which set up the areas and methods for obtaining the objectives desired in the curriculum studies. A copy of the outline "Areas of Learning" appears as Exhibit "E", following page 1896.

It was moved by Doctor Steele, seconded by Mr. Andruss, that the report of the Curricular and Credentials Committee be approved. The Board so voted.

B. Report of the Budget Committee

Doctor Noonan, Chairman of the Budget Committee, stated that he had reviewed the preliminary report made to the Sub-Committee of the Senate and House Appropriations Committee and that the complete revision would be in shape within the next ten or twelve days. He advised that certain duplications existed. In order to clear these duplications, he distributed to each President two copies of a questionnaire with the request that they be filled out and one copy returned to him at once.

Doctor Haas stated that he and Mr. McClure were scheduled to meet with Mr. Logan, Budget Secretary, early next week. He suggested that Doctor

Noonan accompany him to this conference at which time the information which the Budget Committee had prepared would be presented. In this connection, the Presidents were asked to submit the following information immediately to Doctor Noonan:

1. The number of veterans in each institution
2. An estimate of actual decrease in income because of a decrease in the number of veterans

Mr. McClure also met with the Board at this time and briefly outlined the method which the Budget Office followed in a review of the budgets of the institutions.

C. Report of Special Committee - Milk Containers

Doctor Noonan reported for the Special Committee appointed by the Superintendent. The Special Committee recommended that all institutions comply with the intent of the act so that there will be uniformity in all institutions at the beginning of the second semester of the present college year.

It was moved by Doctor Noonan, seconded by Doctor Riemesderfer, that the recommendation of the Special Committee be adopted as policy. The Board so voted.

D. Report of Fees Committee

Mr. Andruss, Chairman of the Fees Committee, reported progress.

E. Report of Publications and Public Relations Committee

Doctor Chandler, Chairman of the Publications and Public Relations Committee, stated that he had been advised that historical markers have been placed only near institutions that have historical backgrounds. He stated that the State Teachers College at Millersville was so marked because it was the first of these institutions established.

The Chairman suggested that the Committee ascertain how many private institutions were so marked and make a report at the next meeting of the Board.

F. Revision of Salary Schedule - Special Committee

Doctor Noonan, Chairman of the Special Committee, stated that his Committee is scheduled to meet with the faculty group early in December and, therefore, merely reported progress at this time.

The Chairman asked whether any faculty member in the institutions is, at the present time, below the minimum of his classification. He asked that, in accord with previous instructions, all such persons were to be brought up to the minimum of their classifications. It was the general feeling of the Board that persons earning advanced degrees should be raised to their proper classification at the end of a semester or end of the college year, depending upon when during the year the degree was conferred.

III. New Business

A. Report of Calendar Committee

Doctor Rohrbach, Chairman of the Calendar Committee, presented the following report:

REPORT OF THE CALENDAR COMMITTEE

November 19, 1948

The following calendar is presented for the summer sessions of 1949 and for the academic year 1949-1950:

I. THE SUMMER SESSIONS, 1949

A. The Three-Six-Three Week Sessions

1. The Pre-Session of Three Weeks

Session Begins	June 6
Session Ends	June 24

2. The Regular Six-Week Session

Session Begins	June 27
Session Ends	August 5

3. The Post Session of Three Weeks

Session Begins	August 8
Session Ends	August 26

B. The Two Six-Week Sessions

1. The First Six-Week Session

Session Begins	June 6
Session Ends	July 15

2. The Second Six-Week Session

Session Begins	July 18
Session Ends	August 26

II. THE ACADEMIC YEAR, 1949-1950

A. The First Semester

Curriculum Conferences	September 7, 8 and 9
Registration of Freshmen	September 12
Registration of Upperclassmen	September 13
Classes begin at 8:00 a.m.	September 14
Thanksgiving Recess begins at the close of classes	November 22
Thanksgiving Recess ends at 8:00 a.m.	November 28
Christmas Recess begins at the close of classes	December 21
Christmas Recess ends at 8:00 a.m.	January 3
First Semester ends at noon	January 19

B. The Second Semester

Registration	January 24 and 25
Classes begin at 8:00 a.m.	January 26
Easter Recess begins at the close of classes	April 1
Easter Recess ends at 8:00 a.m.	April 12
Alumni Day	May 27
Baccalaureate Services	May 28
Commencement	May 29

III. THE LABORATORY SCHOOLS

The calendar of the laboratory schools is left to the discretion of the President of each college to meet local conditions.

IV. CHANGES IN THE CALENDAR

If a need arises to make changes in the calendar as adopted, such proposed changes shall be submitted to the Superintendent of Public Instruction for his consideration.

Respectfully submitted

D. L. Biemesderfer
Harry L. Kriner
James G. Morgan
Richard T. Parsons
Q. A. W. Rohrbach, Chairman

It was moved by Doctor Rohrbach, seconded by Doctor Kriner, that the report of the Calendar Committee be approved. The Board so voted.

Doctor Rohrbach, Chairman of the Calendar Committee, also presented the following report:

REPORT OF THE CALENDAR COMMITTEE

November 19, 1948

Re: Proposed Revision of the Calendar for 1948-1949

At a meeting of the Board of Presidents held September 17, 1948, a resolution was adopted as it appears on page 1883 of THE JOURNAL:

> "It was moved by Mr. Andruss, seconded by Doctor Steele, that the next curriculum conferences be held at mid-year at a time to be reported at the next meeting of the Board of Presidents by the Calendar Committee. The Board so voted."

The Calendar Committee, therefore, recommends a revision of the

calendar for the academic year 1948-1949 by providing for a curriculum conference to be held Wednesday, Thursday, and Friday, May 25, 26, and 27, 1949.

Respectfully submitted

D. L. Riemesderfer
Harry L. Kriner
James G. Morgan
Richard T. Parsons
O. A. W. Rohrbach, Chairman

It was moved by Doctor Rohrbach, seconded by Mr. Morgan, that the report be adopted. The Board so voted.

In this connection, it was suggested by Doctor Steele that each President should immediately advise every member of his faculty serving on the curriculum committees of this action in order that the proper arrangements could be made for attendance at the curriculum conferences.

B. Student Teaching Expenses

The question was discussed whether students who are completing their student teaching off the campus should have the cost of meals refunded since they were under obligation to purchase meals at the student teaching center. The Chairman referred the members of the Board to the previous action of the Board as it appears on page 1822 of the Minutes of the Meeting held May 16, 1947 and on page 1861 of the Minutes of the Meeting held May 18, 1948.

C. Institutional Holidays for State Teachers Colleges

Doctor Parsons inquired whether the list of holidays indicated in the memorandum of July 31, 1946, from Governor Martin was still in effect. The Chairman advised that such was the case and further stated that the memorandum of November 8, 1946 (Exhibit "D" following page 1798 of the Minutes 1946-1947) clarifies the policy with regard to institutions. It was the general feeling of the members of the Board that in the case of holidays not included in the official calendar of the institutions, the day should be marked with appropriate exercises but that the institutions should not be closed. The Chairman stated that the Governor advised which Departments, Boards et cetera under his jurisdiction should be closed for holidays and that if the State Teachers Colleges were to be included in the directive, the Presidents would be so notified; otherwise the institutions would be open.

D. Expiration of G.I. Rights of Veterans

Clarification of the policy with reference to the expiration of G. I. rights of veterans was discussed. Since some G.I. rights expire in the middle of a semester, Doctor Parsons raised the question as to whether the approved policy permitted the payment of fees by the Veterans' Administration up to the completion of the semester. The several State Teachers Colleges fall into three different offices of the Veterans' Administration - Wilkes-Barre, Philadelphia and Pittsburgh - and certain directives from the three offices appeared to be in conflict. The Chairman, therefore, appointed

a special committee to meet with General Wilson in an effort to establish uniformity of policy in all State Teachers Colleges. The special committee consists of Doctor Pratt, Doctor Swope, and Doctor Parsons, Chairman. The Chairman of the Board stated that he would arrange for the special committee to meet with General Wilson.

E. R.O.T.C. in State Teachers Colleges

Doctor Rohrbach raised a question regarding participation of teacher education students in the ROTC units established on the campuses of the State Teachers Colleges by Penn State. He stated that he had been advised that a bond would have to be posted before uniforms and other equipment could be issued to teacher education students who desired to participate in the Penn State ROTC unit. Other Presidents had not been advised of the necessity of posting a bond. The question of establishing other ROTC units on the campuses of the State Teachers Colleges was discussed.

In view of the numerous questions that developed from the discussion, the Chairman appointed a small committee to have a conference with Colonel Chastaine, Commandant, Department of Military Science and Tactics, State College, and clear the situation. Three different situations are represented in the State Teachers Colleges: an institution having Penn State students and having an ROTC unit on the campus; an institution having no Penn State students and no ROTC unit; and an institution having Penn State students and no ROTC unit. Those asked to serve on the committee were Doctor Kriner, Doctor Biemesderfer, and Doctor Rohrbach, Chairman. Members of the Board were asked to send any questions to Doctor Rohrbach so that they might be clarified when the committee meets with Colonel Chastaine.

F. Cooperative Program with State College

During the meeting Mr. A. O. Morse, Assistant to the President, Mr. William S. Hoffman, Registrar, and Mr. R. M. Gerhardt, Assistant Dean of Admissions, all representing The Pennsylvania State College, met with the Board. During the discussion, the Board resolved itself into a committee of the whole with Doctor Steele as Chairman.

Mr. Morse expressed appreciation for the fine cooperation that the College received in every way and his hope that the State Teachers Colleges would be willing to continue the cooperative freshman program along lines similar to those followed in previous years. He stated that the fact that State College will take a small number of freshmen women on the campus next year might make a slight change in the numbers of students assigned to the State Teachers Colleges but that the Presidents would be advised definitely in ample time of the numbers of students to be assigned to them. Mr. Hoffman distributed forms on which the Presidents were asked to indicate the number of students they could accommodate.

After some discussion, it was moved by Doctor Noonan, seconded by Doctor Pratt, that the cooperative freshman program with The Pennsylvania College be approved for the year 1949-1950 on the same general basis as the previous years. The motion passed.

The Board of Presidents then met and on motion of Doctor Steele, seconded by Doctor Van Houten, the Board voted to approve the action taken by the committee of the whole with regard to the cooperative freshman program with The Pennsylvania State College.

G. Boiler Feed Water Treatment

The question of boiler feed water treatment was considered. After discussing the matter, the members of the Board were of the opinion that the services rendered by private laboratories are not a duplication of the services rendered by The Pennsylvania State College. It was therefore moved by Doctor Noonan, seconded by Mr. Andruss, that if individual institutions should desire to enter into contracts for boiler feed water treatment, the question of entering into such contracts should be left to the judgment of the administrative heads of the several institutions, subject to the necessary approvals. The motion carried.

IV. Charts

A. Distribution of Summer Session Enrollments, 1948 Pre-Summer Session, Six Weeks Session, Post-Session, State Teachers Colleges, Exhibit "A", following page 1896.

B. Students Meeting Teacher Certification Standards, 1948 Pre-Summer Session, State Teachers Colleges, Exhibit "B", following page 1896.

C. Students Meeting Teacher Certification Standards, 1948 Six Weeks Summer Session, State Teachers Colleges, Exhibit "C", following page 1896.

D. Students Meeting Teacher Certification Standards, 1948 Post-Summer Session, State Teachers Colleges, Exhibit "D", following page 1896.

The meeting adjourned at 12:30 P.M.

Secretary

APPROVED: November 24, 1948
Date

Francis B. Haas
Chairman

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

DISTRIBUTION OF SUMMER SESSION ENROLLMENTS, 1948

PRE-SESSION, SIX-WEEKS SESSION, POST-SESSION

STATE TEACHERS COLLEGES, PENNSYLVANIA

COLLEGE	Total Number Enrolled All Students	Number of Total Students Who Are:			
		3-Weeks Pre-Summer Session	6-Weeks Summer Session	Second 6-Weeks Summer Session	3-Weeks Post-Summer Session
TOTAL	12771	2473	5883	2415	2000
Bloomsburg	1421	468	570	--	383
California	1583	545	598	--	440
Clarion	760	252	313	--	195
East Stroudsburg	638	--	319	319	--
Edinboro	707	227	287	--	193
Indiana	1231	--	728	503	--
Kutztown	714	--	328	386	--
Lock Haven	968	331	389	--	248
Mansfield	519	--	287	232	--
Millersville	912	--	505	407	--
Shippensburg	638	--	372	266	--
Slippery Rock	658	--	356	302	--
West Chester	2022	650	831	--	541

October 13, 1948

REPORT OF STUDENTS MEETING
TEACHER CERTIFICATION STANDARDS

1948 Pre-Summer Session
Pennsylvania State Teachers Colleges

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION and CERTIFICATION
Harrisburg

COLLEGE	Elementary (Fields of Specialization)									Sec-ondary Field	Other Four-year Curriculums									Total Degree Graduates		
	TOTAL	Atypical	Cooperative	Early Childhood	Elem. (No specialization)	Intermediate	Rural	Speech	Speech Correction	TOTAL	TOTAL	Adult	Art	Business	Health	Home Economics	Industrial Arts	Library	Music	TOTAL	No. Grads. with no previous teaching experience	No. Tchrs.-in-service who returned for graduation
TOTAL	6	-	-	-	5	-	-	-	1	3	6	-	-	-	3	-	1	-	2	15	13	2
Bloomsburg	2	-	-	-	1	-	-	-	1	1	-	-	-	-	-	-	-	-	-	3	2	1
California	-	-	-	-	-	-	-	-	-	1	1	-	-	-	-	-	1	-	-	2	2	-
Cheyney	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Clarion	1	-	-	-	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	1	-
Edinboro	1	-	-	-	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	-	1
Lock Haven	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
West Chester	2	-	-	-	2	-	-	-	-	1	5	-	-	-	3	-	-	-	2	8	8	-

October 18, 1948

REPORT OF STUDENTS MEETING
TEACHER CERTIFICATION STANDARDS
1948 SIX WEEKS SUMMER SESSION
PENNSYLVANIA STATE TEACHERS COLLEGES

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

COLLEGE	Elementary (Fields of Specialization)									Sec-ondary Field	Other Four-year Curriculums									Total Degree Graduates		
	TOTAL	Atypical	Cooperative	Early Childhood	Elem. (No Specialization)	Intermediate	Rural	Speech	Speech Correction	TOTAL	TOTAL	Adult	Art	Business	Health	Home Economics	Industrial Arts	Library	Music	TOTAL	No. Grads with no previous teaching experience	No. teachers-in-service Who returned for graduation
TOTAL	191	1	-	16	149	23	2	-	-	123	127	-	12	12	55	5	27	1	15	441	251	190
Bloomsburg	19	1	-	-	18	-	-	-	-	5	8	-	-	8	-	-	-	-	-	32	17	15
California	11	-	-	2	5	4	-	-	-	3	8	-	-	-	-	-	8	-	-	22	14	8
Cheyney	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Clarion	8	-	-	-	8	-	-	-	-	11	1	-	-	-	-	-	-	1	-	20	8	12
E. Stroudsburg	3	-	-	-	3	-	-	-	-	4	26	-	-	-	26	-	-	-	-	33	30	3
Edinboro	12	-	-	-	12	-	-	-	-	1	2	-	2	-	-	-	-	-	-	15	1	14
Indiana	30	-	-	-	30	-	-	-	-	18	15	-	4	2	-	5	-	-	4	63	27	36
Kutztown	24	-	-	2	18	4	-	-	-	14	6	-	6	-	-	-	-	-	-	44	17	27
Lock Haven	11	-	-	2	7	2	-	-	-	4	8	-	-	-	8	-	-	-	-	23	12	11
Mansfield	9	-	-	-	9	-	-	-	-	14	4	-	-	-	-	-	-	-	4	27	16	11
Millersville	13	-	-	3	6	2	2	-	-	12	19	-	-	-	-	-	19	-	-	44	32	12
Shippensburg	19	-	-	7	1	11	-	-	-	15	2	-	-	2	-	-	-	-	-	36	19	17
Slippery Rock	14	-	-	-	14	-	-	-	-	9	10	-	-	-	10	-	-	-	-	33	19	14
West Chester	18	-	-	-	18	-	-	-	-	13	18	-	-	-	11	-	-	-	7	49	39	10

October 25, 1948
75 copies

REPORT OF STUDENTS MEETING
TEACHER CERTIFICATION STANDARDS
1948 POST SUMMER SESSION
PENNSYLVANIA STATE TEACHERS COLLEGES

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

COLLEGE	Elementary (Fields of Specialization)									Secondary Field	Other Four Year Curriculums									Total Degree Graduates		
	TOTAL	Atypical	Cooperative	Early Childhood	Elem. (No Specialization)	Intermediate	Rural	Speech	Speech Correction	TOTAL	TOTAL	Adult	Art	Business	Health	Home Economics	Industrial Arts	Library	Music	TOTAL	No. Grads with no previous teaching experience	No. tchrs.-in-service who returned for graduation
TOTAL	31	1	-	-	30	-	-	-	-	34	42	-	1	6	16	-	11	-	8	107	78	29
Bloomsburg	5	1	-	-	4	-	-	-	-	8	6	-	-	6	-	-	-	-	-	19	15	4
California	10	-	-	-	10	-	-	-	-	7	11	-	-	-	-	-	11	-	-	28	20	8
Cheyney	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Clarion	2	-	-	-	2	-	-	-	-	4	-	-	-	-	-	-	-	-	-	6	1	5
Edinboro	4	-	-	-	4	-	-	-	-	3	1	-	1	-	-	-	-	-	-	8	4	4
Lock Haven	3	-	-	-	3	-	-	-	-	4	6	-	-	-	6	-	-	-	-	13	10	3
West Chester	7	-	-	-	7	-	-	-	-	8	18	-	-	-	10	-	-	-	8	33	28	5

October 18, 1948
75 copies

EXHIBIT "E"

CURRICULUM AND CREDENTIALS COMMITTEE

AREAS OF LEARNING

Below, indicated as A, B, C, etc., are the general areas of learning set up by the Curriculum Committee. Under each caption are listed the subject matter groups, departments, or services to whom is assigned the responsibility for developing the outcomes to be attained and the courses to be offered in attaining the objective set.

A - General Professional Education:

Education
Psychology
Directors of Student Teaching
Elementary Education

B - General Education (Common Learnings):

1 Living in the Social Environment	2. Living in the Physical Environment	3. Skills and Arts of Communication	4. Moral, Esthetic and Spiritual Values	5. Mental and Physical Well-Being
History	Biology	English	Ethics	Health
Soc. Science	Chemistry	Speech	Music	Psychology
Geography	Physics	Foreign Languages	Art	Health & Phys. Ed.
Deans of Personnel	Mathematics	Business Ed.	Philosophy	
Home Economics	Industrial Arts	Library	Art Curriculum	
			Music Curriculum	

C - Special Curricula, Elementary Curriculum, Secondary Curriculum, Major and Minor

D - Free Electives

E - Specialized Fields (Professional, Academic, Technical)

The General Professional Education and the General Education will be, so far as possible, common to all prospective teachers without regard to curriculum.

In Areas C and E, the responsibility will be fixed on those subject groups and services which carry the major responsibility for the courses specifically applying to the individual curriculum, regardless of whether it be elementary, secondary, or special. It is hoped that the time allotted to Areas C and E will be sufficient to provide the sequential courses essential to the particular field for which a student may be preparing.

The following steps will be necessary in continuing the work on the curriculum:

Step 1 - Agreement on the weighting of the various areas. The total number of semester hours available is indicated in the last column. The total semester hours allotted to the various areas may not exceed 32 for each year.

Step 2 - Agreement by the responsible groups as to the specific outcomes to be sought in the area.

Step 3 - Development of the necessary courses, activities, or procedures to attain these outcomes.

Step 4 - Indication of course titles and listing the topics to be covered in each course.

Step 5 - Recommending methods of evaluation.

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
Harrisburg

MEETING OF BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, January 21, 1949

D O C K E T

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held Friday, November 19, 1948.

II. Unfinished Business

A. Report of Curricular and Credentials Committee

B. Report of Fees Committee

C. Report of Publications and Public Relations Committee

D. Report of Special Committee - Salary Schedule

E. Report of Calendar Committee

F. Report of Special Committee on ROTC

G. Report of Testing Committee

III. New Business

A. Tobyhanna Situation

B. Vocational Teaching Aids

C. Retirement Deductions for Cooperative Teachers

D. Maintenance of Training School Facilities

E. Distribution of Salaries

F. Personal Interview Requirements for Student Admissions

G. Health Institutes in State Teachers Colleges

H. Minutes of Meeting of Deans of Instruction

IV. Charts

A. Degree Graduates, State Teachers Colleges, 1938-1948, Exhibit "A"
B. Summary of Enrollments in Pennsylvania State Teachers Colleges, Number of Different Students as of October 15, 1948, Exhibit "B"
C. Class I Students, Full-time Teacher Education in Regular Curriculums as of October 15th each year, 1931-1948, Exhibit "C"
D. Minutes of Meeting of Deans of Instruction, Exhibit "D"

JOURNAL OF A MEETING

OF THE

BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, January 21, 1949

The regular meeting of the Board of Presidents of the State Teachers Colleges of the Commonwealth of Pennsylvania was held in Room 317 of the Department of Public Instruction, Friday, January 21, 1949. The meeting was called to order by the Chairman of the Board at 9:30 A.M., Eastern Standard Time.

The following were present:

Harvey A. Andruss	Bloomsburg
Leslie Pinckney Hill	Cheyney
Paul G. Chandler	Clarion
Joseph F. Noonan	East Stroudsburg
L. H. Van Houten	Edinboro
Willis E. Pratt	Indiana
Q. A. W. Rohrbach	Kutztown
Richard T. Parsons	Lock Haven
James G. Morgan	Mansfield
D. L. Biemesderfer	Millersville
Harry L. Kriner	Shippensburg
Dale W. Houk	Slippery Rock
Charles S. Swope	West Chester

Francis B. Haas, Chairman
Henry Klonower, Secretary

Dr. Robert M. Steele, President of the State Teachers College at California, was not present at the meeting.

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held Friday, November 19, 1948.

On motion of Doctor Noonan, seconded by Mr. Andruss, the Board voted that the minutes of the meeting of the Board of Presidents held November 19, 1948, be approved as submitted.

II. Unfinished Business

A. Report of the Curricular and Credentials Committee

Due to the absence of Doctor Steele, Chairman of the Curricular and Credentials Committee, no report was presented.

B. Report of Fees Committee

Mr. Andruss, Chairman of the Fees Committee, reported progress.

C. Report of Publications and Public Relations Committee

Doctor Chandler, Chairman of the Publications and Public Relations Committee, read a letter which he had received from Dr. S. K. Stevens, State Historian, regarding historical markers for State Teachers Colleges. Doctor Chandler called special attentón to the last paragraph of the letter which is quoted as follows:

"Replying to your letter of November 22, I am sending you a copy of our marker booklet listing all of our historical markers, and have checked the index. If you think it advisable, I would be glad to send copies to all the State Teachers College presidents. The only college markers placed to date are those for Allegheny College, Bucknell University, Dickinson College, First State Normal (Millersville), Linden Hall, The Pennsylvania State College, St. Vincent, Susquehanna University, Waynesburg College, and Westminster College. It is our feeling that each of these institutions has a special historical significance.

"We have not embarked on any program for marking all the educational or other institutions in the State. I am aware that Virginia and other states have a policy of placing markers at all institutions of an educational or similar nature. We have been so busy with major historical sites and locations, that we do not have time or funds to embark on this phase of the program. Any college which has been marked so far has been called to our attention as possessing some special historical significance in relation to the educational structure of the State.

"Should any of the State Teachers Colleges fit into this pattern we should be very pleased to hear directly form them or from you."

No action was taken on the report of the Publications and Public Relations Committee.

D. Report of Special Committee on Salary Schedule

Doctor Noonan, Chairman of the Special Committee, stated that his committee had complied considerable material and had met with the committee representing the faculties of the institutions. He stated that his committee would be in a position to present a formal report as soon as the Governor's budget message is made public.

E. Report of the Calendar Committee

Doctor Rohrbach, Chairman of the Calendar Committee, advised that the question submitted to his committee had been withdrawn and asked that the item be removed from the Docket.

F. Report of Special Committee on ROTC

Doctor Rohrbach, Chairman of the Special Committee on ROTC, presented the following report:

REPORT OF THE SPECIAL COMMITTEE ON THE STATUS OF ROTC IN THE STATE TEACHERS COLLEGES

January 21, 1949

The Special Committee on ROTC met with Colonel Ben H. Chastaine and corresponded with Lieutenant General George E. Stratemeyer and General L. T. Gerow. The Committee wishes to make the following report:

A. The conference with Colonel Ben H. Chastaine, December 17, 1948, indicated that:

1. ROTC units under the direction of the Pennsylvania State College are being operated at the State Teachers Colleges at California, East Stroudsburg, Edinboro, Kutztown, and Mansfield.
2. The State Teachers Colleges at Clarion and Slippery Rock have applied for units but were rejected "due to the lightness of personnel". "Lightness of Personnel" actually means the difficulty of procuring qualified instructors for additional branch ROTC units.
3. Because of declining size it is possible that two of the five units now operated in State Teachers Colleges will be discontinued. In that event it is possible that a ROTC unit will be activated at Clarion.
4. Additional ROTC units are needed in technical schools for ordnance, signal corps, and engineers.
5. The policy of the War Department now suggests that an institution to be considered favorably for the activation of a ROTC unit should enroll 1000 men and that the membership of a unit should total from 400 to 500 men.
6. Programs of the ROTC in our state teachers colleges will continue to be confined to first year training.
7. A limited number of teacher education students have been allowed to participate in existing ROTC units.
8. Generally speaking, facilities in the state teachers colleges are reported to be superior to those available in so-called "Penn State Centers".
9. All Penn State freshmen without GI status are required to participate in the ROTC program. The number of candidates for ROTC among Penn State freshmen will increase until practically every freshman will be enrolled.

B. The statement of Lieutenant General George E. Stratemeyer, as of December 16, 1948, is quoted:

"I wish to acknowledge hour recent letter addressed to the Commanding General of my First Air Force at Fort Slocum, New York, expressing your interest in the establishment of Air Force ROTC units at

State Teachers Colleges.

"We have under enrollment at this time more than 22,000 freshmen which appears to be a satisfactory number to meet our annual officer production requirements. However, we will activate a few units that can assure us an enrollment of approximately 450 students in all classes who are preponderately matriculated in engineering colleges or who are undertaking science majors.

"If in your opinion your colleges are in a position to meet these basic requirements along with adequate administrative and storage space, I will then take pleasure in requesting an Air Force officer to call on you for the purpose of further discussion."

C. Under date of September 23, 1948, General L. T. Gerow. of the Headquarters Second Army, Fort George G. Meade, Maryland, embodies these two paragraphs in a letter addressed to Colonel Frederick A. Muhlenberg, M.C.

"In order for regularly enrolled students at State Teachers College of Kutztown to be given ROTC training, it will be necessary for the institution to obtain a ROTC unit similar to the one now established at Pennsylvania State College. However, prior to any action in this respect, it is suggested that the approval of the Pennsylvania State Department of Education be obtained after which I will be glad to have a member of my staff call upon Dr. Rohrbach and offer such assistance as he may wish in the preparation of an application for a ROTC unit.

"I agree wholeheartedly with you that our youth should be given every opportunity to participate in military training whenever they so desire. To deny them this training is to deny our country one of the necessary ingredients of national security. I regret very much that it is not within my power to permit the students in question to take the training they wish."

D. The committee will inquire further into this matter and will report again at a later date.

Respectfully submitted

D. L. Biemesderfer
Harry L. Kriner
O. A. W. Rohrbach, Chairman

The Board accepted the report of the special committee on ROTC. No formal action was taken on the matter.

G. Report of the Testing Committee

Doctor Pratt, Chairman of the Testing Committee, stated that his committee is completing a survey of current testing practices in the State Teachers Colleges. Two institutions have not replied to the questionnaire.

Doctor Pratt, in reporting for the committee, made the following recommendations:

1. That no uniform testing program be required
2. That the Testing Committee as such be abolished
3. That a Committee on Student Personnel and Guidance be established to study and make recommendations on the admission of students, student guidance and personnel practices.

After considerable discussion, the Chairman of the Board suggested that Doctor Pratt's committee make a further study of the matter to ascertain the following:

1. Whether a uniform system of testing is desirable
2. The possibility of broadening the scope of the Testing Committee through a change in name and purposes
3. The results of the questionnaire when replies form all the institutions have been received.

The matter was continued on the Docket for a report at the next meeting of the Board.

H. Report of Committee on Expiration of GI Rights

Doctor Parsons, Chairman of the special committee, presented the following report:

At the request of Dr. Haas, Dr. Parsons called a meeting of the following people who met in Dr. Swope's office on Wednesday, January 19, 1949 at 10:00 A.M.:

Dr. Richard Parsons, President, Lock Haven State Teachers College
Mr. Schuster, representing President Pratt of Indiana State Teachers College
Dr. Charles S. Swope, President, West Chester State Teachers College
Mr. Everett E. Shaefer, Bursar, West Chester State Teachers College
Mr. J. George Brueckmann, Director, Vocational Rehabilitation and Education Service, Veterans Administration, Branch Office No. 3
Mr. Frank L. Jones, Chief, Registration and Research Division, Branch Office No. 3
Mr. I. E. Axler, Research Officer, Veterans Administration, Branch Office No. 3

The meeting was called because the fourteen State Teachers Colleges deal with three different regional offices of the Veterans Administration. The purpose of the meeting was to arrive at a uniform interpretation among the colleges of the Veterans Administration's regulations regarding the expiration of entitlement of veteran students in the Pennsylvania State Teachers Colleges.

Each veteran is notified by the Veterans Administration regional office at the beginning of each school year regarding the amount of entitlement remaining to his credit. A copy of this notification is sent to the college at which he is enrolled. Furthermore, each veteran is notified by the Veterans Administration three months before the expiration of his entitlement of the exact date upon which his entitlement will expire. A copy of this notification is also sent to the college.

In any individual case, the college may refer the veteran to the Registration and Research Section of the regional office for information regarding his entitlement. Furthermore, at the request of the college the Chief of the Registration and Research Section of the regional office will send a representative to the college to work out any problems in entitlement.

Following are applications of the Veterans Administration regulations regarding the expiration of entitlement, in cases of veterans enrolled in the State Teachers Colleges of Pennsylvania:

1. VA regulations provide that whenever the period of eligibility ends during a semester after the midpoint of such semester the period of entitlement will be extended to the termination of the unexpired semester provided the customary charge of tuition does not exceed the rate of $500 for the ordinary school year.

Example:

Veteran is enrolled for a semester of 18 weeks, cost of the semester is $126. The veteran has remaining entitlement of 10 weeks which is sufficient to carry him past the midpoint of the semester. The VA will pay for the entire cost of tuition, fees, books and supplies for the semester.

2. In the case where the veteran's remaining entitlement is not sufficient to carry him past the midpoint of the semester, the VA will pay only that proportionate part of the cost of tuition, fees, books and supplies for the semester that the number of days of entitlement bears to the number of calendar days in the semester.

Example:

The veteran is enrolled in a semester of 18 weeks, the cost of the semester is $126. The verteran has remaining entitlement of eight weeks which is not sufficient to carry him past the midpoint of the semester. The VA will pay charges as follows:

$$\frac{8 \text{ weeks or } 56 \text{ days}}{18 \text{ weeks or } 126 \text{ days}} \times \$126.00 = \$56.00$$

3. As indicated in paragraph 1 above, in the case where the semester is 18 weeks, if the veteran's remaining entitlement is nine weeks plus one day, or greater, entitlement will be extended to the end of the semester.

4. For those veterans in the Pre Session, Post Session or Regular Summer Session, the Veterans Administration will pay the cost of tuition fees, books and supplies when the veteran's entitlement expires after the midpoint of any of these summer sessions. However, if the veteran's entitlement expires before the midpoint of any summer session, the Veterans Administration will pay the proportionate part of these costs that the number of days of remaining entitlement bears to the number of calendar days in the session. In a three-week session, the midpoint is the eleventh day.

This may be illustrated by the following scale:

Three weeks

| 1 2 3 4 5 6 7 | 8 9 10 | 11 | 12 13 14 | 15 16 17 18 19 20 21 |

V. A. pays 10/21

V. A. pays full session

Example: - 1

The veteran is enrolled in a summer session of three weeks. He has remaining entitlement of 10 days which is insufficient to carry him past the midpoint of the summer session. The VA will pay $\frac{10}{21}$ times the cost of the course.

Example: - 2

A veteran is enrolled in a summer session of three weeks and has remaining entitlement of 11 days which is sufficient to carry him past the midpoint of the summer session. Entitlement will be extended to the end of the unexpired summer session.

Respectfully submitted

Charles S. Swope
Willis E. Pratt
Richard T. Parsons, Chairman

In concluding, Doctor Parsons stated that copies of these regulations are being sent to the various area offices by the Veterans Administration for their guidance. He also advised that individual cases may be taken up with the Veterans Administration.

The Board accepted the report of the special committee.

III. New Business

A. Tobyhanna Situation

In the absence of Doctor Steele, this item was continued on the Docket for the next meeting of the Board.

B. Vocational Teaching Aids

Doctor Cressman met with the Board and advised that there is available certain visual instructional material such as film strips, cameras, motion picture machines, et cetera. He suggested the possibility of the State Teachers Colleges acting as agents for the State Board for Vocational Education and setting up centers in the institutions for the distribution of this visual material.

Several questions arose out of the discussion such as what cost, if any, would have to be born by the institutions; what personnel would be required to maintain the centers; is the project a teacher education project; and the like? As a result of these questions, the Chairman of the Board asked that the Curricular and Credentials Committee meet with Doctor Cressman to get as clear a picture as possible of all angles of the proposed project.

C. Retirement Deductions for Cooperative Teachers

Doctor Kriner raised a question concerning a communication which he had received concerning deductions to the School Employes' Retirement Fund from salaries paid cooperative training teachers. The Chairman requested Mr. J. Y. Shambach, Secretary, Public School Employes' Retirement Board, to answer the inquiry. Mr. Shambach stated that the Retirement Board had been advised that deductions from extra pay for extra services could not be accepted in the Retirement Fund. The Chairman stated that it was his feeling that the salary paid to cooperative teachers was not extra pay for extra service. He requested Doctor Kriner to advise him in letter form of the specific case under discussion. He further stated that he would secure an opinion form the Department of Justice covering the question as to whether deductions should be made by the Retirement Board for salaries paid to cooperative teachers.

D. Maintenance of Training School Facilities

Doctor Pratt submitted a preliminary study of a suggested amendment to Act 515 which would provide appropriation for teachers employed in campus laboratory schools in the amount of $2000 for each teaching unit. The amendment, in essence, is a follows:

> "Every State Teachers College shall be paid by the Commonwealth beginning with the school year 1948-49 and every school year thereafter on account of all pupils in average daily membership in the training school maintained exclusively by the State Teachers College, the sum of $2000 for each teaching unit. The number of teaching units shall be determined as follows:
>
> 1. Divide by twenty-two, the number of pupils in average daily membership in the high school division of the training school during the preceding term.
>
> 2. Divide by thirty, the number of pupils in the elementary division of the training school during the preceding school term."

The Chairman advised the Board that the bill is being prepared but before sponsorship is sought, all the implications of the proposal should be carefully studied. The Chairman requested Doctor Pratt to gather all such additional information on the matter as may be available.

E. Distribution of Salaries

Doctor Klonower distributed copies of a chart prepared from a study made by Mr. McClure showing the distribution of the salaries of some seven hundred faculty members for the year 1947-1948. He advised that this was a preliminary copy for administrative use only. He suggested that a refinement of the study might be made in each institution as well as an analysis for the year 1948-1949.

F. Personal Interview Requirements for Student Admissions

Doctor Noonan raised the question regarding entrance requirements, particularly in regard to personal interviews. He stated that while the admission requirements are supposed to be uniform, the administration of such requirements varies in each institution which makes it possible for a student who is denied admission to one institution to be admitted to another institution. The Chairman indicated that he would appoint a special committee to make a complete study of this matter and report to the Board at the next meeting.

G. Health Institutes in State Teachers Colleges

Attention of the Board was called to a cooperative program between the Department of Health and the Department of Public Instruction whereby health and physical examations of all children of school age are being made. Institutes have been proposed in the State Teachers Colleges at which time members of the senior classes might meet with doctors, dentists and school nurses and learn just what the teacher's responsibilities are in maintaining the health program in the public schools. The Chairman urged the cooperation of the State Teachers Colleges in these institutes. He asked Doctor Rohrbach, Chairman of the Calendar Committee, Doctor Cressman and Doctor Klonower to work out as soon as possible a tentative schedule for these institutes which will begin in the Fall.

H. Minutes of Meeting of Deans of Instruction

The minutes of the meeting of the Deans of Instruction were called to the attention of the Board and specific reference made to certain recommendations. It was moved by Doctor Biemesderfer, seconded by Mr. Morgan, that the minutes be referred to the Curricular and Credentials Committee for study and such action as seems appropriate. The Board so voted.

I. Elementary Curriculum Conferences

Doctor Powers, Chief of Elementary Education, distributed certain materials regarding proposed conferences to be held in the State Teachers Colleges during April and May for the purpose of introducing a new course of study bulletin, 233-B, and "Education for Citizenship". She advised that these meetings would be set up along the same lines as the sixteen conferences held in the State Teachers Colleges some time ago. The Presidents agreed to cooperate in the program and make available facilities for the meetings. A tentative schedule was submitted. Doctor Powers asked each President to advise her immediately if the date selected for his institution was not satisfactory. Sample copies of the program for the conferences and the letter of invitation to be sent from the Department of Public Instruction to the teachers and administrative officers in the areas were also distributed. Doctor Powers asked that the Presidents send to her any comments or suggestions.

J. Reports on Road Repairs and Desired Land Purchases

Mr. McClure, Comptroller, called attention to the following two items:

1. A report to be sent to Doctor Haas on the necessary repairs to roads on State-owned property for transmittal to the Secretary of Highways for consideration in the work program for 1949-1950.

2. A report on proposed land purchases for 1949-1951 to be sent to Doctor Haas for transmittal to the Secretary of Property and Supplies in order that the necessary investigations and appraisals may be conducted.

Mr. McClure stated that these items had been requested some time ago but that replies had not been received from all institutions. He asked that those institutions which have not yet submitted the reports to Doctor Haas do so immediately.

K. Property and Wage Taxes

Mr. Stanley C. Fellows, Legal Adviser, reported on two matters which had recently been brought to the attention of the Department of Public Instruction by the State Teachers Colleges:

1. The local authorities in Clarion, Pennsylvania, have served notice on the Teachers College that three buildings located on the campus, which were given to the College some time ago by the Public Housing Administration and which are occupied by students who rent the same, are being assessed for local taxation purposes. The matter was referred to the Department of Justice and that Department is corresponding with the local solicitor, taking the position that under numerous court decisions the tax liability cannot be imposed on the Commonwealth of Pennsylvania, under the circumstances.

   No reply has been received from the local solicitor and, therefore, the same has not as yet been concluded.

2. The Bloomsburg State Teachers College advised the Department of Public Instruction that the Borough of Catawissa had adopted an ordinance imposing a wage tax on residents of the Borough. The question was, therefore, as to whether or not the ordinance could be made to apply to an employe of the Bloomsburg State Teachers College who resided in Catawissa.

   The matter was referred to the Department of Justice which advised that employes of the Commonwealth would be liable for the tax the same as other local residents. However, it was pointed out that Act No. 481 of the 1947 session of the General Assembly, under which the tax was levied, is not sufficiently broad to compel State institutions either to collect and deliver the tax or to furnish a list of Commonwealth employes for the purpose of assessing such tax.

In order to clarify this opinion further, the Chairman of the Board asked Mr. Fellows to seek advice on the following points:

1. Has the State Teachers College as an agency of the State any responsibility or authority to collect the taxes and turn them over to the town?

2. Does the institution have the responsibility to give, on official request, the amount of money earned by the resident?

The Chairman of the Board advised the Presidents to submit any questions or comments to Mr. Fellows.

L. Repair Projects

Members of the Board brought to the attention of the Chairman the fact that there was considerable delay on repair projects contrary to the general understanding that all such projects involving less expenditure than $4000 could be cleared in accord with a special procedure.

In view of the many cases that were brought to his attention, the Chairman felt it advisable to hold a special meeting of the Board of Presidents and to invite to the meeting the proper representatives of the Department of Property and Supplies to consider the entire matter of repair projects. The meeting was called for Friday, February 4, 1949, at 2:00 P.M.

IV. Charts

A. Degree Graduates, State Teachers Colleges, 1938-1948, Exhibit "A", following page 1908

B. Summary of Enrollments in Pennsylvania State Teachers Colleges Covering Number of Different Students as of October 15, 1948, Exhibit "B", following page 1908

C. Class I Students, Full-Time Teacher Education in Regular Curriculums as of October 15th each year, 1931-1948, Exhibit "C", following page 1908

The meeting adjourned at 12:30 P.M.

Henry Klonower
Secretary

APPROVED: January 26, 1949
Date

Francis B. Haas
Chairman

DEGREE GRADUATES - STATE TEACHERS COLLEGES

COMMONWEALTH OF PENNSYLVANIA

1938 - 1948

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

YEAR	1947-48	1946-47	1945-46	1944-45	1943-44	1942-43	1941-42	1940-41	1939-40	1938-39
Total Number Degree Graduates	1662	1458	1083	1127	1385	1891	2085	1982	1921	1681
Elementary Curriculum	519	484	506	601	772	933	866	816	734	589
Secondary Curriculum	481	439	245	200	204	378	533	545	605	614
Art Education	52	36	34	29	42	41	55	61	64	50
Business Education	93	71	58	52	79	102	159	156	123	100
Health Education	222	152	66	69	70	130	166	122	132	150
Home Economics	37	59	63	70	114	111	104	79	52	45
Industrial Arts	107	85	22	15	18	58	57	61	83	50
Library	21	21	17	22	12	19	29	23	13	-
Music Education	130	111	72	69	74	119	116	119	115	83
No. Degree Grads. with no previous tchg. exp.	1359	1137	754	862	979	1456	1559	1445	1468	1336
No. of Tchrs.-in-serv. who returned for grad.	303	321	329	265	406	435	526	537	453	345

November 23, 1948

Commonweelth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

SUMMARY OF ENROLMENTS IN PENNSYLVANIA STATE TEACHERS COLLEGES
COVERING NUMBER OF DIFFERENT STUDENTS AS OF OCTOBER 15, 1948

COLLEGE	Total Student Enrolment: Total Class I, II, III			Class I Full-Time Students: Day			Resident			Total			Class II Extension Students			Class III Part-Time Campus (*)			(**) Total Class IV	
	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	e	b
TOTAL	6951	5562	12513	3249	1197	4446	3430	3665	7095	6679	4862	11541	67	401	468	205	299	504	42	72
Bloomsburg	561	357	918	276	91	367	261	162	423	537	253	790	24	103	127	-	1	1	23	18
California	655	161	816	339	88	427	218	59	277	557	147	704	-	-	-	98	14	112	10	5
Cheyney	116	247	363	42	82	124	73	162	235	115	244	359	-	-	-	1	3	4	-	-
Clerion	496	301	797	238	62	300	226	164	390	464	226	690	-	-	-	32	75	107	-	-
E.Stroudsburg	563	350	913	303	64	367	253	259	512	556	323	879	3	24	27	4	3	7	-	-
Edinboro	346	313	659	189	35	224	141	144	285	330	179	509	12	128	140	4	6	10	-	-
Indiana	688	982	1670	335	134	469	313	673	986	648	807	1455	16	80	96	24	95	119	3	9
Kutztown	421	426	847	239	101	340	172	273	445	411	374	785	-	-	-	10	52	62	-	-
Lock Haven	446	187	633	205	57	262	231	121	352	436	178	614	-	-	-	10	9	19	-	-
Manefield	427	336	763	186	44	230	240	286	526	426	330	756	-	-	-	1	6	7	1	-
Millersville	520	297	817	259	104	363	238	145	383	497	249	746	7	29	36	16	19	35	5	22
Shippensburg	484	265	749	199	62	261	279	186	465	478	248	726	5	16	21	1	1	2	-	-
Slippery Rock	442	379	821	170	44	214	270	311	581	440	355	795	-	21	21	2	3	5	-	-
West Chester	786	961	1747	269	229	498	515	720	1235	784	949	1733	-	-	-	2	12	14	-	18

COLLEGE	Total Adjusted Enrolment: Class I	Class II	Class III	Total	Class II Extension Students by Classes: Enrolment: Teach. in Serv.	Others	Total	Total Sem. Hours Carried	Adj. Enrolment	Class III Part-Time Campus Students: Enrolment: Teach. in Serv.	Others: Day	Others: Res.	Total	Total Sem. Hours Carried	Adj. Enrolment
TOTAL	11541	116	138	11795	598	31	629	1852	116	454	50	-	504	2200	138
Bloomsburg	790	38	1	829	203	-	203	609	38	1	-	-	1	7	1
California	704	-	31	735	-	-	-	-	-	98	14	-	112	497	31
Cheyney	359	-	1	360	-	-	-	-	-	1	3	-	4	11	1
Clarion	690	-	29	719	-	-	-	-	-	107	-	-	107	466	29
E.Stroudsburg	879	7	1	887	40	-	40	115	7	5	2	-	7	19	1
Edinboro	509	29	3	541	148	17	165	465	29	5	5	-	10	49	3
Indiana	1455	27	39	1521	130	13	143	429	27	106	13	-	119	629	39
Kutztown	785	-	15	800	-	-	-	-	-	61	1	-	62	246	15
Lock Haven	614	-	5	619	-	-	-	-	-	16	3	-	19	75	5
Mansfield	756	-	2	758	-	-	-	-	-	5	2	-	7	34	2
Millereville	746	7	6	759	36	-	36	108	7	32	3	-	35	96	6
Shippensburg	726	4	1	731	21	-	21	63	4	-	2	-	2	9	1
Slippery Rock	795	4	2	801	20	1	21	63	4	3	2	-	5	26	2
West Chester	1733	-	2	1735	-	-	-	-	-	14	-	-	14	36	2

(*)Part-Time Campus Students Taking Lees Than 12 Semester Hours
(**)Part-Time Studio Lessons Individual Teecher-Pupil Besis--e. Part-Time ONLY; b. Regular Students - EXTRA Work

CLASS V PUPILS in PRACTICE SCHOOLS	TOTAL	Blooms-burg	California	Cheyney	Clarion	East Stroudsburg	Edinboro	Indiana	Kutztown	Lock Haven	Mansfield	Millers-ville	Shippens-burg	Slippery Rock	West Chester
TOTAL	53797	4781	8862	1006	579	12505	626	5706	2086	190	779	660	1391	12186	2440
Campus Schools	4096	261	239	68	97	192	-	406	328	190	597	660	182	686	190
Local Schools	10341	1926	719	-	399	1076	626	1177	777	-	182	-	1209	-	2250
Non-Locel Schools	39360	2594	7904	938	83	11237	-	4123	981	-	-	-	-	11500	-

Class I Students Full-Time Teecher Educetion in Regular Curriculums as of October 15, 1948			TOTAL	Bloomsburg	California	Cheyney	Clarion	East Stroudsburg	Edinboro	Indiene	Kutztown	Lock Haven	Mansfield	Millersville	Shippensburg	Slippery Rock	West Chester
TOTAL CLASS I STUDENTS			11541	790	704	359	690	879	509	1455	785	614	756	746	726	795	1733
First Year Generel	2360		2360	151	123	93	279	117	132	235	204	91	172	190	145	122	306
Second Year Generel	1871		1871	107	96	50	176	125	102	220	138	89	120	156	151	84	257
Third Year	1504	Elementary	442	18	15	60	23	27	9	20	45	23	19	29	35	24	95
		Secondary	1062	103	55	-	103	69	48	77	75	82	101	48	102	41	158
Fourth Year	1182	Elementary	417	19	18	49	10	17	19	33	49	25	16	31	28	12	91
		Secondary	765	49	34	-	64	53	49	92	51	52	89	31	55	31	115
Art	431	First Year	136	-	-	-	-	-	41	38	57	-	-	-	-	-	-
		Second Year	128	-	-	-	-	-	45	29	54	-	-	-	-	-	-
		Third Year	90	-	-	-	-	-	32	16	42	-	-	-	-	-	-
		Fourth Year	77	-	-	-	-	-	32	13	32	-	-	-	-	-	-
Businese Educetion	868	First Year	257	90	-	-	-	-	-	108	-	-	-	-	59	-	-
		Second Year	198	70	-	-	-	-	-	76	-	-	-	-	52	-	-
		Third Year	239	104	-	-	-	-	-	78	-	-	-	-	57	-	-
		Fourth Year	174	79	-	-	-	-	-	57	-	-	-	-	38	-	-
Heelth Education	1614	First Year	466	-	-	-	-	138	-	-	-	51	-	-	-	153	124
		Second Year	377	-	-	-	-	96	-	-	-	60	-	-	-	120	101
		Third Yeer	388	-	-	-	-	92	-	-	-	81	-	-	-	101	114
		Fourth Year	383	-	-	-	-	142	-	-	-	57	-	-	-	106	78
Home Economics	339	First Year	133	-	-	20	-	-	-	83	-	-	30	-	-	-	-
		Second Year	76	-	-	4	-	-	-	43	-	-	29	-	-	-	-
		Third Year	69	-	-	8	-	-	-	31	-	-	30	-	-	-	-
		Fourth Year	61	-	-	15	-	-	-	36	-	-	10	-	-	-	-
Industrial Arts	660	First Year	172	-	98	15	-	-	-	-	-	-	-	59	-	-	-
		Second Year	157	-	83	20	-	-	-	-	-	-	-	54	-	-	-
		Third Yeer	177	-	92	19	-	-	-	-	-	-	-	66	-	-	-
		Fourth Year	154	-	82	6	-	-	-	-	-	-	-	66	-	-	-
Library	77	Third Year	42	-	-	-	20	-	-	-	15	-	-	7	-	-	-
		Fourth Year	35	-	-	-	13	-	-	-	13	-	-	9	-	-	-
Music	598	First Year	187	-	-	-	-	-	-	59	-	-	45	-	-	-	83
		Second Year	154	-	-	-	-	-	-	52	-	-	34	-	-	-	68
		Third Year	116	-	-	-	-	-	-	28	-	-	46	-	-	-	42
		Fourth Year	141	-	-	-	-	-	-	31	-	-	13	-	-	-	97
Others	37	College Graduatee	37	-	8	-	2	3	-	-	10	3	2	-	4	1	4
		Cooperetive	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-

November 16, 1948
250 copies

DISTRIBUTION OF CLASS I STUDENTS IN STATE TEACHERS COLLEGES BY COUNTIES - AS OF OCTOBER 15, 1948

COUNTY	TOTAL	Bloomsburg	California	Cheyney	Clarion	East Stroudsburg	Edinboro	Indiana	Kutztown	Lock Haven	Mansfield	Millersville	Shippensburg	Slippery Rock	West Chester
TOTAL	11541	790	704	359	690	879	509	1455	785	614	756	746	726	795	1733
Adams	58	1	-	-	-	3	-	5	-	1	1	7	31	-	9
Allegheny	926	-	135	17	105	3	85	250	-	16	4	6	7	293	5
Armstrong	133	-	4	-	29	-	9	81	-	1	-	-	-	9	-
Beaver	142	-	8	2	19	-	30	40	-	-	1	1	7	32	2
Bedford	36	-	2	-	1	-	-	8	-	8	-	1	12	-	4
Berke	436	4	1	3	-	46	-	2	295	3	4	20	1	-	57
Blair	167	-	1	1	6	-	2	54	2	33	-	3	55	3	7
Bradford	154	12	-	1	-	8	2	-	-	7	118	1	-	-	5
Bucks	117	1	1	2	-	26	-	-	21	4	1	12	1	-	48
Butler	166	-	8	-	20	-	2	19	-	1	1	-	-	115	-
Cambria	279	4	15	-	19	-	4	158	-	34	1	2	10	27	5
Cameron	11	-	-	-	-	-	-	3	-	7	-	-	-	-	1
Carbon	109	10	-	-	-	46	-	2	30	-	6	2	-	-	13
Centre	79	-	2	-	-	-	-	8	-	47	5	2	6	4	5
Chester	266	6	1	12	-	1	-	2	8	2	1	33	3	-	197
Clarion	196	-	4	-	176	-	-	9	-	1	-	-	-	6	-
Clearfield	109	2	2	1	21	-	-	34	1	40	2	2	2	1	1
Clinton	173	1	-	-	-	-	-	2	2	162	4	-	-	1	1
Columbia	235	211	-	-	-	6	1	1	5	2	5	1	-	-	3
Crawford	114	-	-	-	10	2	65	16	-	2	1	-	1	17	-
Cumberland	195	1	-	3	1	5	-	3	3	2	3	15	138	-	21
Dauphin	246	18	3	15	2	3	2	10	4	6	7	29	98	1	48
Delaware	447	5	-	38	-	16	-	2	8	3	-	31	10	-	334
Elk	52	1	2	-	23	-	1	17	-	7	1	-	-	-	-
Erie	233	-	7	-	11	-	155	15	3	12	4	-	-	25	1
Fayette	195	-	129	2	1	-	-	47	2	2	-	-	-	10	2
Forest	10	-	-	-	9	-	-	-	-	-	1	-	-	-	-
Franklin	146	-	-	1	-	4	-	6	1	2	2	7	112	-	11
Fulton	24	-	-	-	-	-	-	2	-	1	-	1	20	-	-
Greene	11	-	4	-	-	-	-	5	-	-	-	-	-	2	-
Huntingdon	53	-	4	-	-	3	-	3	-	7	-	-	31	1	4
Indiana	289	-	4	-	1	-	-	272	1	2	-	-	-	9	-
Jefferson	111	-	1	-	62	2	4	35	-	2	-	-	-	5	-
Juniata	12	3	-	-	-	-	-	-	-	2	-	-	4	-	3
Lackawanna	189	24	3	-	-	81	1	1	13	-	50	6	-	-	10
Lancaster	417	4	1	-	-	9	-	4	15	1	6	327	5	1	44
Lawrence	91	-	3	-	7	-	6	22	-	-	-	-	-	53	-
Lebanon	78	2	-	-	-	6	-	4	6	1	1	37	1	-	20
Lehigh	217	6	-	-	-	41	1	2	120	1	5	10	-	-	31
Luzerne	467	179	4	-	-	101	-	1	22	1	109	21	3	-	26
Lycoming	114	18	2	1	-	9	3	1	8	45	16	2	-	-	9
McKean	97	1	-	-	29	1	18	9	-	15	22	-	1	1	-
Mercer	85	-	2	-	12	-	12	16	-	4	-	-	-	39	-
Mifflin	59	2	-	-	-	1	-	7	-	5	4	2	28	1	9
Monroe	121	3	-	-	-	102	-	-	1	1	11	1	-	-	2
Montgomery	269	7	-	9	1	24	-	1	19	7	6	37	11	1	146
Montour	49	39	-	-	-	3	-	-	-	-	5	-	-	-	2
Northampton	211	12	3	-	5	103	-	5	43	1	3	7	-	-	29
Northumberland	158	89	-	-	1	14	-	1	2	13	16	9	3	-	10
Perry	26	-	-	-	-	1	-	1	4	2	1	4	11	-	2
Philadelphia	729	7	2	163	2	37	1	1	18	3	1	27	15	-	452
Pike	24	1	-	-	-	12	-	-	5	-	3	-	-	-	3
Potter	36	-	-	-	1	-	1	-	-	7	27	-	-	-	-
Schuylkill	294	73	-	1	-	50	-	1	94	3	19	13	6	-	34
Snyder	24	4	-	-	-	5	-	-	1	10	3	1	-	-	-
Somerset	95	-	15	-	6	-	2	51	-	9	-	-	3	8	1
Sullivan	13	2	-	-	-	2	-	-	-	2	7	-	-	-	-
Susquehanna	62	9	-	-	-	6	-	-	1	3	38	2	-	-	3
Tioga	172	-	-	-	-	-	1	-	-	1	169	1	-	-	-
Union	21	4	-	-	1	-	-	1	2	7	1	-	4	-	1
Venango	139	-	7	-	54	-	22	28	-	-	-	-	-	28	-
Warren	62	-	1	-	5	-	35	15	-	2	2	-	-	2	-
Washington	317	2	210	6	11	-	14	25	2	10	1	-	-	36	-
Wayne	18	5	-	-	-	-	-	-	1	1	8	1	-	-	2
Westmoreland	379	-	103	5	35	22	16	126	2	7	-	3	1	55	4
Wyoming	21	5	-	-	-	8	-	-	1	-	7	-	-	-	-
York	192	2	1	2	-	3	-	11	4	12	2	50	64	1	40
Total from Penna.	11176	780	695	285	686	815	495	1445	770	593	716	737	705	787	1667
From Other States	365	10	9	74	4	64	14	10	15	21	40	9	21	8	66

CLASS I STUDENTS
FULL TIME
TEACHER EDUCATION IN
REGULAR CURRICULUMS

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION and CERTIFICATION
Harrisburg

AS OF OCTOBER 15 EACH YEAR

1931 - 1948

COLLEGE	1931	1932	1933	1934	1935	1936	1937	1938	1939	1940	1941	1942	1943	1944	1945	1946	1947	1948
Bloomsburg	649	628	577	549	595	687	641	665	657	581	404	285	253	177	208	662	756	790
California	694	625	628	620	703	741	592	653	695	611	479	344	186	195	219	557	724	704
Cheyney	166	157	144	152	152	155	153	165	189	207	208	149	134	132	162	300	345	359
Clarion	346	350	254	245	226	192	200	261	302	307	258	220	129	127	160	571	618	690
East Stroudsburg	753	682	587	553	528	564	510	487	534	487	451	353	203	253	330	727	801	879
Edinboro	532	497	396	300	281	285	240	292	276	264	213	182	106	111	130	462	463	509
Indiana	1427	1286	1235	1243	1307	1319	1168	1311	1396	1425	1239	1151	762	696	800	1247	1415	1455
Kutztown	512	520	422	437	471	495	456	492	488	459	384	302	243	243	283	562	655	785
Lock Haven	566	559	454	378	416	412	362	383	380	409	329	240	146	176	238	632	668	614
Mansfield	728	691	613	585	600	580	564	556	581	547	472	371	231	190	210	610	653	756
Millersville	573	555	495	479	503	510	492	507	536	531	467	329	194	182	235	553	718	746
Shippensburg	642	607	468	384	393	465	436	483	506	478	388	289	167	184	227	626	728	726
Slippery Rock	899	832	761	644	644	659	544	553	562	545	441	338	189	187	284	587	720	795
West Chester	1362	1211	1147	1071	1191	1262	1320	1549	1580	1545	1383	1157	758	758	1003	1613	1739	1733
Total	9849	9200	8181	7640	8010	8326	7678	8357	8682	8396	7116	5710	3701	3611	4489	9709	11003	11541

November 23, 1948

D O C K E T

MEETING OF DEANS OF INSTRUCTION,
STATE TEACHERS COLLEGES
Monday, October 25, 1948

HARRISBURGER HOTEL

PARLOR D

MORNING SESSION

1. Procedure for Extending a Secondary Certificate to the Elementary Field
2. Definition of "A Basic Course in the History of the United States and Pennsylvania."
3. What courses are "Germane to Teaching Techniques" and may be Used by Experienced Teachers as a Substitute for Student Teaching?
4. Evaluation of Normal School Credits for Advanced Standing.
5. Basic Training and its Relation to Credit for Physical Education.
6. Practices Relating to Admission of Students in the Lower Half of Their High School Graduating Class.
7. Procedure re: Entrance Requirements for Admission to State Teachers Colleges.
8. Uniform Statements re: Courses in Catalogues.

AFTERNOON SESSION

1. Practices re: Absence from Classes on the Part of Teachers.
2. Practices Relating to Clock Hour Load and Student Load for Teachers.
3. Rules for Admitting Pennsylvania State College Students.
4. Ways the Dean May Assist Faculty and Vice-Versa.
5. Means for Evaluating Instruction in State Teachers Colleges.
6. Administration of Extension Courses.
7. Desirability for Exchange of Information Concerning Summer Session Offerings.
8. Extra-Curricular Participation.
9. Residence Requirements for Graduation.

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

MEETING - DEANS OF INSTRUCTION OF THE STATE TEACHERS COLLEGES

Monday - October 25, 1948
9:30 o'clock, A. M.
Harrisburger Hotel

The Annual Meeting of the Deans of Instruction of the State Teachers Colleges was held in Parlor D, Harrisburger Hotel, on Monday, October 25, 1948. The meeting convened at 9:30 A. M. with the following members present:

Thomas P. North	Bloomsburg
Paul N. Walker	California
W. McKinley Menchan	Cheyney
James D. Moore	Clarion
Charles J. Naegle	East Stroudsburg
Royce R. Mallory	Edinboro
Ralph E. Heiges	Indiana
Clyde F. Lytle	Kutztown
C. M. Sullivan	Lock Haven
Herbert E. Manser	Mansfield
Sanders P. McConsey	Millersville
Earl Wright	Shippensburg
Leonard S. Duncan	Slippery Rock
Winfield W. Menhennett	West Chester

Stanley A. Wengert, Assistant Director of Teacher Education and Certification, presided.

PROCEDURE FOR EXTENDING A SECONDARY CERTIFICATE TO THE ELEMENTARY FIELD

The types of courses appropriate for this purpose were reviewed and distinctions were drawn between those courses dealing specifically with elementary education and those other courses which are general in nature. Mention was made of two courses frequently offered as a part of the thirty semester hours in elementary education, namely, Visual Education and History of the United States and Pennsylvania. Depending upon individual circumstances, these courses may be required for converting a provisional college certificate into its permanent form. However, they do not constitute a part of the thirty semester hours in elementary education. If the individual concerned is in the process of extending his college certificate from the secondary to the elementary field and is also meeting the requirements for the permanent certificate, it will be necessary to complete these courses in addition to the required courses in elementary education. The program of studies should include work in the teaching of art, music, and health or physical education in the elementary grades. It may include psychology or education of exceptional children.

DEFINITION OF "A BASIC COURSE IN THE HISTORY OF THE UNITED STATES AND PENNSYLVANIA"

A number of the courses offered for meeting this requirement were reviewed in order to reach an understanding of the type of course acceptable in meeting the requirement in this field of the State Council of Education. It was agreed that courses whose titles designated them as referring to a short period or a single aspect of American History were not appropriate. Such courses as "The Critical Period in American History" or "History of the Westward Movement" or "Diplomatic History of the United States" or "Naval History of the United States" or "Influence of Slavery" are not basic courses which could be used in meeting the history requirement. This also applies to "History of Pennsylvania". Attention was called to the fact that students frequently enroll in a class to take the History of Pennsylvania when they desire to meet the requirement of a basic course in the History of United States and Pennsylvania. Unfortunately, the requirement of the State Council of Education is popularly referred to as "History of Pennsylvania". This misapprehension has led to a great many disappointments on the part of those who thought they were meeting certification requirements through a course in the history of Pennsylvania. It was agreed that the requirement of the State Council would be considered satisfied by a student who had completed either "History of United States from 1492 to 1865" or "History of United States from 1865 to Date".

WHAT COURSES ARE "GERMANE TO TEACHING TECHNIQUES" AND MAY BE USED BY EXPERIENCED TEACHERS AS A SUBSTITUTE FOR STUDENT TEACHING?

Any course in the methods or techniques of teaching in the elementary school may be used for this purpose. These courses may be general in nature or may refer to any single subject or group of subjects.

EVALUATION OF NORMAL SCHOOL CREDITS FOR ADVANCED STANDING

The method of evaluation of normal school credits was reviewed. This matter has assumed renewed importance during the last year or two because of the incentive in Act 515 for advancing from the standard grade of certification to the college level of certification. The applicants for the non-standard evaluation present educational histories of many different types. Some have not attended high school at all but have entered the normal school after completing the eighth grade in a local school system; others have completed work in small high schools which are now out of existance or from which records are impossible to procure; and others have completed in local normal schools courses which were intended to prepare the student for successful completion of examinations for a certificate.

It was the sentiment of the deans that the present facilities for evaluating secondary school preparation are adequate and that recognition is given to wider variety of education background than was formerly the case. The State Teachers Colleges are in a position to evaluate more realistically the value and applicability of earlier courses than anyone else. It seems desirable that secondary school work should be evaluated by the Secondary Credentials Evaluation Division and that courses completed in the normal schools should be evaluated by

the successor institution, the State Teachers College. It was therefore moved and seconded that recommendation be made to the Board of Presidents to discontinue the non-standard evaluation in favor of a secondary school evaluation by the Secondary Credentials Evaluation Division and an evaluation of normal school credits be the State Teachers Colleges. This motion was passed.

BASIC TRAINING AND ITS RELATION TO CREDIT FOR PHYSICAL EDUCATION

Veterans are permitted, in a number of institutions, to omit classes in physical education on the basis of basic training in the Armed Forces. There seems to be little uniformity of practice in this respect.

The discussion concerning the credit for physical education brought again to consideration a matter on which the deans have made recommendations on several previous occasions. The following recommendation was adopted and is respectfully referred to the Board of Presidents for their consideration and for any action thereon that they may consider advisable:

> "It is moved that the required health and physical education be limited to two years in the secondary and elementary curricula, with the addition of a required two semester hour course in teaching of health for students in the elementary curricula."

PRACTICES RELATING TO ADMISSION OF STUDENTS IN THE LOWER HALF OF THEIR HIGH SCHOOL GRADUATING CLASS

Procedure for admission of students from the lower half of the secondary school graduate class differs from one institution to another. In cases where the limit of enrollment is met by the admission of applicants from the upper half, this problem does not present itself. Where the limit students is not met by admissions from the upper half of the secondary school graduating class, others are admitted on the basis of examination or by examination and a personal interview. There was no general agreement on any particular method of selection, but a number of deans cited instances in which students admitted from the lower half of the graduating class excelled those who were admitted by certificate from the upper half of the graduating class. Some deans express sentiments in favor of administering examinations to all applicants.

PROCEDURE RE: ENTRANCE REQUIREMENTS FOR ADMISSION TO STATE TEACHERS COLLEGES

A canvass of the deans indicated that students are admitted to state teachers colleges if they have completed a curriculum in an approved secondary school and have attained a rank in the upper half of the secondary school graduating class. Eight institutions also require a personal interview before a student may be admitted, and one requires a physical examination.

A discussion developed concerning the kind and severity of physical defects which might disqualify an applicant from admission to a state teachers college. Some institutions refuse to admit anyone whose physical condition

suggests that he will not be able to secure the necessary health certificate which is a prerequisite for a certificate to teach in the public schools of Pennsylvania. There is also differences of opinion as to what constitutes disqualifying defects. There was a general desire on the part of the deans that the Board of Presidents should consider this matter and adopt a policy which should guide actions in determining whether a physically handicapped student should be admitted to the institutions as a student.

UNIFORM STATEMENTS RE: COURSES IN CATALOGUES

Several minor differences occurring in the catalogs of the various institutions were noted but there was no divergence of consequence.

AFTERNOON SESSION

PRACTICES RE: ABSENCE FROM CLASSES ON THE PART OF TEACHERS

The deans compared practices in the various institutions relating to absences of teachers from class rooms. All institutions receive a report from the instructor when it is necessary for him to be absent and make arrangements for a substitute to meet the classes. In some cases the situation in this respect is satisfactory and in other cases it was felt that there should be a definite statement of policy. It was generally agreed that some discretion should be allowed the several institutions in the applications of the regulations.

PRACTICES RELATING TO CLOCK HOUR LOAD AND STUDENT LOAD FOR TEACHERS

Discussion disclosed a varity of practices with regard to clock hour load and student load, with clock hour load receiving most attention. Standards which the institutions try to meet is a class load of eighteen semester hours of recitation and lecture or twenty-four hours of laboratory work.

RULES FOR ADMITTING PENNSYLVANIA STATE COLLEGE STUDENTS

The conclusion of the deans on this matter indicated that students enrolled with the Pennsylvania State Colleges attending classes at a cooperating institution should meet the requirements of the Pennsylvania State College and be admitted to the state teachers college only upon evidence of acceptance by the Pennsylvania State College. Such students are not expected to sign the enrollment forms which are usually signed by students of the state teachers colleges.

WAYS THE DEAN MAY ASSIST FACULTY AND VICE-VERSA

Several ways were suggested by means of which a dean might assist the faculty. These included committee meetings with the several departments of the institutions, a consultation with a cabinet made up of heads of departments, and a weekly bulletin issued each Monday which contains items of interest and information for members of the faculty.

MEANS FOR EVALUATING INSTRUCTION IN STATE TEACHERS COLLEGES

The scope of this topic and the proceedings one are so wide that adequate discussion was impossible in the time alloted. It was moved, seconded, and carried that there be a Summer meeting to be held on Monday of the second week of the summer session, namely, June 13, 1949. At this meeting there should be a program including prepared papers or reports of researches conducted in the various institutions. This proposal was unanimously agreed to. To further the proposal, the chairman appointed a committee to arrange a program. The committee consists of Ralph E. Heiges, Chairman, Sanders P. McComsey, and Paul N. Walker. A tentative invitation was received from Dean McComsey of Millersville to hold the meeting on that campus.

ADMINISTRATION OF EXTENSION COURSES

The discussion on extension courses revealed a good many difficulties in the administration of these courses. The large number of students on the campus has required fuller use of faculty members and has thus reduced the time which is available for extension centers. Some extension centers have had to be closed for this reason. Six of the deans are themselves teaching extension classes.

It is evident that the state teachers colleges have been compelled to retrench in their extension classes and that they have thereby denied in-service training in teacher education to large numers of teachers in their area who are interested in taking various courses for earning degrees and for upgrading their certificates.

It was the general sentiment of the meeting that this matter should be referred to the Board of Presidents for their consideration with the added problem of the advisability of adding graduate courses on a part-time and summer basis to those teachers who wish to earn the Master's Degree in order that they may improve their teaching service and obtain the additional compensation provided by law.

DESIRABILITY FOR EXCHANGE OF INFORMATION CONCERNING SUMMER SESSION OFFERINGS

A number of the deans arranged, upon an area basis, to advise each other of their summer session offerings so that duplications may be avoided and that certain courses which are not in great demand may be offered in at least one institution in the area so that teachers may have the opportunity of obtaining the work they need. A great many teachers find that their progress toward the extension of their certificate to an additional area is blocked because certain necessary courses are not available any where.

EXTRA-CURRICULAR PARTICIPATION

There was an exchange of information concerning the practices in the various institutions relating to the requirement for student participation in extra-curricular activities.

The meeting adjourned at 4:30 p. m.

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
Harrisburg

MEETING OF BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, March 18, 1949

D O C K E T

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held Friday, January 21, 1949.

II. Unfinished Business

A. Report of Curricular and Credentials Committee

B. Report of Fees Committee

C. Report of Special Committee on Salary Schedule

D. Report of Testing Committee

E. Report of Special Committee on Admission Requirements

III. New Business

A. Tobyhanna Situation

B. Eligibility Regulations for Athletic Competition

C. Date for Conference of Associated Student Governments

D. Report on St. Louis Meeting of American Association of Colleges for Teacher Education

IV. Charts

A. Placement of Degree Graduates as of October 1, 1948, State Teachers Colleges and Liberal Arts Colleges, Exhibit "A"

B. Students Meeting Teacher Certification Standards, State Teachers Colleges, January 1949, Exhibit "B"

JOURNAL OF A MEETING

OF THE

BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, March 18, 1949

The regular meeting of the Board of Presidents of the State Teachers Colleges of the Commonwealth of Pennsylvania was held in Room 317 of the Department of Public Instruction, Friday, March 18, 1949. The meeting was called to order by the Chairman of the Board at 9:30 A.M., Eastern Standard Time.

The following were present

Harvey A. Andruss	Bloomsburg
Robert M. Stelle	California
Leslie Pinckney Hill	Cheyney
Paul G. Chandler	Clarion
Joseph F. Noonan	East Stroudsburg
L. H. Van Houten	Edinboro
Willis E. Pratt	Indiana
Italo de Francesco	Kutztown
James G. Morgan	Mansfield
D. L. Biemesderfer	Millersville
Harry L. Kriner	Shippensburg
Dale W. Houk	Slippery Rock
Charles S. Swope	West Chester

Francis B. Haas, Chairman
Henry Klonower, Secretary

Dr. Richard T. Parsons, President of the State Teachers College at Lock Haven, was not present at the meeting.

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held Friday, January 21, 1949.

On motion of Doctor Andruss, seconded by Doctor Steele, the Board voted that the minutes of the meeting of the Board of Presidents held January 21, 1949, be approved as submitted.

II. Unfinished Business

A. Report of the Curricular and Credentials Committee

Doctor Steele, Chairman of the Curricular and Credentials Committee, presented the following report:

REPORT OF THE CURRICULAR AND CREDENTIALS COMMITTEE

March 18, 1949

Re: Loan Libraries for Audio-Visual Aids and Equipment in State Teachers Colleges

Your committee has considered the proposal to establish loan libraries for the distribution of films and audio-visual aids and equipment now on hand or to be purchased in the future by the State Board for Vocational Education.

The committee recommends the acceptance of this offer under the following conditions:

1. Each institution will establish and maintain a visual aids loan library for the public schools and other agencies conducting vocational and practical arts educational activities within the normal geographical area of the institution.

2. The State Board for Vocational Education will transfer to each institution on memorandum receipt a proportionate share of all audio-visual aids and equipment now on hand or to be purchased in the future.

3. Each college will organize and administer the loan library and collect fees with the intent of maintaining a self-supporting service.

4. Service charges shall not exceed one dollar ($1.00) per reel per weekly loan plus transportation and insurance coverage, except that profit organizations may be charged two dollars ($2.00) per reel plus transportation and insurance. Fees shall be set to cover cost of supervision, clerical assistance, inspection, handling and storage facilities.

5. In no case shall films or equipment be loaned where any fee whatsoever is charged for admission.

6. Equipment rental charges for like equipment will be uniform in all loan libraries established under this proposal. Equipment will be furnished only on payment of fees and personal pick up and returned with responsibility for any material damage other than reasonable wear.

7. Free use of films and equipment will be granted to State Area Supervisors of Vocational Education and to members of the instructional staff of the college.

8. The organization and maintenance of loan libraries under this proposal will not in any way interfere with the conduct of existing film rental or loan libraries now in operation.

Respectfully submitted

Italo de Francesco for
Q. A. W. Rohrbach
Willis E. Pratt
Charles S. Swope
L. H. Van Houten
Robert M. Steele, Chairman

It was moved by Doctor Steele, seconded by Doctor Andruss, that inasmuch as the Board agreed with the suggested procedure, the Chairman present the matter to the State Board for Vocational Education for its approval and at the same time review any new legislation that might have a bearing on the matter. The motion passed.

REPORT OF THE CURRICULAR AND CREDENTIALS COMMITTEE

March 18, 1949

Re: Conservation Education

The public interest in conservation education and the demand on the part of teachers and school officials for suitable preparation in this field have induced your committee to make the following recommendations:

1. That the Board of Teachers College Presidents authorize an area of specialization in conservation education in the secondary curriculum, and

2. That a first field in conservation education totaling twenty-four (24) semester hours, and a second field totaling eighteen (18) semester hours be approved as follows:

Required:	Clock Hours	Credit Hours
Principles of Conservation Education I	5	3
Problems in Conservation, including field trips, with emphasis on Pennsylvania	3	3
Biology of Woody Plants (Forestry)	5	3
Bioecology	5	3
Geology	5	3
Climatology	3	3

Recommended Electives:	Clock Hours	Credit Hours
Field Zoology	5	3
Field Botany	5	3
Electives		
Entomology	5	3
Ornithology	5	3
Zoology 1 (Invertebrate)	6	4
Zoology 2 (Vertebrate)	6	4
Botany 1	6	4
Botany 2	6	4

Respectfully submitted

Italo de Francesco for
Q. A. W. Rohrbach
Willis E. Pratt
Charles S. Swope
L. H. Van Houten
Robert M. Steele, Chairman

After some discussion, the matter was referred back to the committee for further consideration.

REPORT OF THE CURRICULAR AND CREDENTIALS COMMITTEEE

March 18, 1949

Re: Variations in Requirements, Courses and Credits in the Annual Catalogs of State Teachers Colleges

The attention of this committee has been called repeatedly to variations in the requirements, courses and credits as printed in the different college catalogs.

The official statements are to be found on pages 1681 to 1720, Journal of the Proceedings of the Meetings of the Board of Presidents, March 16, 1945, approved by the Board and the Superintendent of Public Instruction, thus making this the official and legal basis on which graduation and certification are predicated.

The committee recommends that each President compare his catalog statement with the official record cited above to avoid embarrassment to students.

Respectfully submitted

Italo de Francesco for
Q. A. W. Rohrbach
Willis E. Pratt
Charles S. Swope
L. H. Van Houten
Robert M. Steele, Chairman

Doctor Steele, Chairman of the Curricular and Credentials Committee, stated that this report was submitted for the information of the members of the Board and required no formal action.

B. Report of Fees Committee

Doctor Andruss, Chairman of the Fees Committee, submitted a report involving a restatement of certain sections of the Uniform Fees, Deposits and Repayments in the State Teachers Colleges. Item B, "Deposits - Advance Registration Deposit" was restated deleting the phrase "through the Department of Revenue". This deletion follows the action of the General Assembly in 1947. The Chairman of the Board advised that he would inform the necessary officials of this change.

Doctor Andruss further called attention to Item II "Contingent Fee, Section (b)", pointing out the advisability of changing the phrase "students taking seven or fewer semester hours shall pay at the rate of $7.50 per semester hour" to read "students taking SIX or fewer semester hours shall pay at the rate of $7.50 per semester hour. He did not suggest action on this matter at the present time but asked for comments on the suggestion.

C. Report of Special Committee on Salary Schedule

Doctor Noonan, Chairman of the Special Committee on Salary Schedule, reported progress. He stated that the committee had had satisfactory conferences with the Executive Committee of the Association of State Teachers College Faculties.

D. Report of the Budget Committee

Doctor Noonan, Chairman of the Budget Committee, submitted the following report:

REPORT OF BUDGET COMMITTEE

March 18, 1949

Re: Appropriations for Campus Laboratory Schools

On February 11, 1949, the Superintendent of Public Instruction referred to the Budget Committee for study and report a proposed State reimbursement schedule for campus laboratory schools, such proposal having been reviewed at some length at a meeting of the Board of Presidents on January 21, 1949.

A breakdown has been prepared showing the possible distribution of moneys to be credited the different State Teachers Colleges if such a plan were adopted.

Attention is called to the following analysis:

(1) Provision has already been made in all budgets for the cost of laboratory school operations.

(2) The practical effect of such a law will be a direct and indirect increase of appropriations over and above the amount approved by the General Assembly.

(3) A flat distribution of $2000 a unit is at variance with the principle of equalization based on need which is applicable to the local school districts in which the State Teachers Colleges are located.

It is recommended that no legislation covering this subject be offered at the present session of the General Assembly and that further study be given the problem.

Respectfully submitted

Harvey A. Andruss
Leslie Pinckney Hill
Dale W. Houk
James G. Morgan
Joseph F. Noonan, Chairman

On motion of Doctor Noonan, seconded by Doctor Houk, the Board voted that the report of the Budget Committee be approved.

In this connection, the Chairman of the Board stated that it was his judgment that there should be some uniform procedure in the matter of contracts with local school districts and that possibly legislation of some sort would be necessary. He asked that the Budget Committee give further thought to the problem in the light of the following:

1. Desirability of a uniform program
2. Whether any legislation is necessary
3. Effect on the budget

E. Report of Testing Committee

Doctor Pratt, Chairman of the Testing Committee, presented the following report:

REPORT OF THE TESTING COMMITTEE

March 18, 1949

The following report of the Testing Committee is submitted as the result of considerable study of current testing practices in the State Teachers Colleges of the Commonwealth. Staff members responsible for the testing program in the five institutions whose Presidents comprise the Testing Committee submitted recommendations following a meeting held at the Indiana State Teachers College on March 9, 1949. These recommendations were further considered by the Testing Committee resulting in the following proposals for consideration of the Board of Presidents:

1. It is recommended that the functions of the Testing Committee

be enlarged and that the Committee be known as the Committee on Testing and Guidance.

2. It is further recommended that the functions of this Committee include the following:

   a. To arrange all State-wide testing programs and make results available to each institution.

   b. To encourage the use of test results for making teaching and learning more effective.

   c. To carry on a continuing study of the student personnel program and to suggest desirable practices to member institutions.

3. It is further recommended that each college be permitted to employ a full-time guidance counsellor or student personnel director with the services of a school psychologist available for referral cases within the budgetary limitations of each institution.

4. It is further recommended that all teachers colleges administer the preceding year's edition of the ACE Psychological Examination to all applicants ranking below the middle of the high school graduating class but that no standard critical score for rejection be established for all institutions; that this test also be given to all other freshmen sometime during or before the first semester and that the scores of all students be reported for analysis to the Testing Committee of the Board of Presidents; that this test constitute a minimum requirement for admission and that schools wishing to establish other requirements for admission shall be encouraged to do so.

5. It is further recommended that an adequate and effective social orientation course or program be given during the first semester to all freshmen students.

6. It is further recommended that the sophomore testing program, consisting of the (a) Cooperative English Test, (b) Contemporary Affairs Test, and (c) General Culture Test, be reinstated on a State-wide basis; and that all colleges share in the expense of the preparation results.

7. It is further recommended that the Committee encourage the use of other tests such as English and reading, personality inventories, general achievement, special aptitudes and others as part of the admissions and advisory program.

8. It is further recommended that the Committee be empowered to study

further the following problems:

a. The evaluation of competency in all areas, both general and special

b. The responsibility of the teachers colleges for placement and follow-up as a part of the student personnel program.

Respectfully submitted

Dale W. Houk
Harry L. Kriner
Richard T. Parsons
L. H. Van Houten
Willis E. Pratt, Chairman

After some discussion, the matter was referred back to the Committee with the understanding that a final report would be presented at the next meeting of the Board . The Committee was asked to review specifically the legal responsibilities of the Board in relationship to the report. Members of the Board were asked to make their comments and suggestions to Doctor Pratt.

F. Report of Special Committee on Admission Requirements

Doctor Biemesderfer, Chairman of the Special Committee, distributed copies of a Summary Report - Returns from Questionnaire on Admissions Policies and Practices in Pennsylvania State Teachers Colleges. The Board accepted this report as a progress report.

The Chairman of the Board then suggested that since the matter of admissions overlapped the field handled by the Testing Committee, a new committee should be created entitled "The Admissions, Testing and Guidance Committee", with the following membership: Doctor Houk, Doctor Kriner, Doctor Parsons, Doctor Van Houten, Doctor Biemesderfer, and Doctor Pratt, Chairman.

The Chairman of the Board then referred the matter of admissions policies to the newly created committee for a report at the next meeting of the Board.

III. New Business

A. Tobyhanna Situation

Doctor Steele gave a brief report on the Tobyhanna situation. He advised that there was no likelihood of securing any of the buildings inasmuch as other agencies having prior claim had already taken over any buildings which might have been suitable for use by the State Teachers Colleges.

B. Eligibility Regulations for Athletic Competition

At the request of Doctor Noonan, the question as to whether veterans who return to the colleges or who transfer in good standing should be given special consideration as far as the application of the rules of the Athletic Committee are concerned was referred to the Athletic Committee for study. The Chairman of the committee was requested to check with the accrediting agencies to ascertain what their policies are regarding this matter.

C. Date for Conference of Associated Student Governments

Doctor Kriner raised the question as to a suitable date for the Conference of the Associated Student Governments which is to be held at the State Teachers College at Shippensburg. After some discussion, the Board fixed the dates for the Conference as October 7th and 8th, 1949.

D. Report on St. Louis Meeting of American Association of Colleges for Teacher Education

In the absence of Doctor Parsons who attended the meeting in St. Louis, this matter was dropped from the Docket.

E. P.S.E.A. Education Bulletin

The Chairman of the Board called attention to the value of the "Education Bulletin", published by the Pennsylvania State Education Association. He suggested that the members of the Board should be familiar with this publication, particularly during the sessions of the General Assembly. He recommended that an article "Pennsylvania Must Make Her Choice", appearing in Volume 17, March 14, 1949, would be of special interest to the members of the Board.

F. Change in Date of May Meeting of the Board

Inasmuch as the regular date of the May meeting of the Board, namely, May 20, 1949, interfered with preparation for Alumni Day and other Commencement activities, it was the general feeling of the members of the Board that the date of this meeting should be changed.

It was, therefore, moved by Doctor Van Houten, seconded by Doctor Steele, that the next regular meeting of the Board of Presidents be held Friday, May 13, 1949.

The Board so voted.

IV. Charts

A. Placement of Degree Graduates as of October 1, 1948, State Teachers Colleges and Liberal Arts Colleges, Exhibit "A", following page 1918.

B. Students Meeting Teacher Certification Standards, State Teachers Colleges, January 1949, Exhibit "B", following page 1918.

The meeting adjourned at 12:00 Noon.

Secretary

APPROVED: Feb 22, 1949
Date

Chairman

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

TABLE I
PLACEMENT OF DEGREE GRADUATES AS OF OCTOBER 1, 1948

(A) STATE TEACHERS COLLEGES and (B) LIBERAL ARTS COLLEGES

	(a) Number of Graduates	(b) Number Placed	(c) Number not Placed	(d) Percent of Placement $\frac{b}{a}$	(e) Percent of Placement of Those Who Desired Teaching Positions $\frac{b}{a - f}$	(f) Number of Graduated Who did not Apply for Teaching Positions	(g) Number of Graduated not placed Who Applied for Teaching Positions
I (A-B) Graduated of Degree Curriculums, State Teachers Colleges and Liberal Arts Colleges (January-May-August)	3995	2947	1048	73.1	79.6	259	96
II (A) Graduates of Degree Curriculums, State Teachers Colleges (January-May-August)	1700	1356	344	79.7	83.1	70	31
III (B) Graduated of Degree Curriculums, Liberal Arts Colleges	2295	1591	704	69.3	75.5	189	65

January 12, 1949

TABLE II
COMPARATIVE SUMMARY OF REASONS FOR NON-PLACEMENT OF DEGREE GRADUATES WHO DESIRED TO TEACH, STATE TEACHERS COLLEGES AND LIBERAL ARTS COLLEGES, OCTOBER 1, 1948

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION and CERTIFICATION
Harrisburg

Inability to Secure a Position Due to:	All Colleges	Per Cent	State Teachers College	Per Cent	Liberal art Colleges	Per Cent
A. No available opportunity to be placed	96	12.2	31	11.3	65	12.6
B. Physical Disqualification	4	5.2	-	-	4	7.8
C. Returned for additional training	96	1.2	1	3.7	92	1.8
D. Attendance upon some higher institution	219	27.9	108	3.9	111	21.7
E. Non-Recommendation to any position	17	2.1	6	2.1	11	21.5
F. Marriage	126	1.6	44	11.2	82	1.6
G. Refusal to accept position offered	25	31.8	4	14.5	21	4.7
H. Preference as to locality	59	7.5	13	41.1	46	9.0
I. Other reasons						
1. Other Work	108	1.4	47	1.7	61	11.9
2. No Information	33	4.2	19	6.9	14	2.7
3. Extended Military	2	2.5	-	-	2	3.9
4. Personality	1	1.2	1	3.6	-	-
5. Illness	1	1.2	-	-	1	1.9
Total Graduates who desired to teach	784	100.0	274	100.0	510	100.0
Total Graduates who did not desire to teach	259	-	70	-	189	-
Grand Total	1043	-	344	-	699	-

January 12, 1949

REPORT OF STUDENTS MEETING
TEACHER CERTIFICATION STANDARDS
JANUARY 1949
PENNSYLVANIA STATE TEACHERS COLLEGES

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION and CERTIFICATION
Harrisburg

COLLEGE	Elementary (Fields of Specialization)									Sec-ondary Field	Other Four-year Curriculums									Total Degree Graduates		
	TOTAL	Atypical	Cooperative	Early Childhood	Elem. (No specialization)	Intermediate	Rural	Speech	Speech Correction	TOTAL	TOTAL	Adult	Art	Business	Health	Home Economics	Industrial Arts	Library	Music	TOTAL	No. Grads. with no previous teaching experience	No. tchrs.-in-service who returned for graduation
TOTAL	87	3	-	14	54	6	-	-	-	210	283	-	17	47	105	11	70	-	33	580	537	43
Bloomsburg	4	2	-	-	2	-	-	-	-	13	17	-	-	17	-	-	-	-	-	34	32	2
California	12	1	-	7	4	-	-	-	-	9	39	-	-	-	-	-	39	-	-	60	52	8
Cheyney	3	-	-	-	-	3	-	-	-	-	6	-	-	-	-	5	1	-	-	9	9	-
Clarion	2	-	-	-	2	-	-	-	-	9	-	-	-	-	-	-	-	-	-	11	7	4
E. Stroudsburg	6	-	-	-	6	-	-	-	-	19	33	-	-	-	33	-	-	-	-	58	54	4
Edinboro	4	-	-	-	4	-	-	-	-	10	2	-	2	-	-	-	-	-	-	16	14	2
Indiana	12	-	-	-	12	-	-	-	-	28	40	-	5	25	-	5	-	-	5	80	71	9
Kutztown	6	-	-	-	6	-	-	-	-	11	10	-	10	-	-	-	-	-	-	27	22	5
Lock Haven	1	-	-	1	-	-	-	-	-	21	14	-	-	-	14	-	-	-	-	36	34	2
Mansfield	2	-	-	-	2	-	-	-	-	18	2	-	-	-	-	1	-	-	1	22	19	3
Millersville	4	-	-	3	1	-	-	-	-	15	30	-	-	-	-	-	30	-	-	49	47	2
Shippensburg	6	-	-	3	-	3	-	-	-	20	5	-	-	5	-	-	-	-	-	31	30	1
Slippery Rock	4	-	-	-	4	-	-	-	-	9	29	-	-	-	29	-	-	-	-	42	42	-
West Chester	21	-	-	-	21	-	-	-	-	23	56	-	-	-	29	-	-	-	27	105	104	1

February 21, 1949
75

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
Harrisburg

MEETING OF BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, May 13, 1949

D O C K E T

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held Friday, March 18, 1949.

II. Unfinished Business

A. Report of Curricular and Credentials Committee

B. Report of Special Committee on Salary Schedule

C. Report of Admissions, Testing and Guidance Committee

D. Report of Athletic Committee

III. New Business

A. Advertisement:

1. "Pennsylvania Club Woman"

2. "Pennsylvania School Journal"

3. "State School Directors Bulletin"

B. Placement Study, 1931 - 1948 - Bloomsburg

C. Rhodes Scholarships

D. Service Areas

E. Spring Vacation

IV. Charts

A. Enrolments in Pennsylvania State Teachers Colleges covering the Number of Different Students as of February 15, 1949, Exhibit "A"

B. Class I Full-time Students, February 15, 1937 - February 15, 1949, Exhibit "B"

JOURNAL OF A MEETING

OF THE

BOARD OF PRESIDENTS, STATE TEACHERS COLLEGES

Friday, May 13, 1949

The regular meeting of the Board of Presidents of the State Teachers Colleges of the Commonwealth of Pennsylvania was held in Room 317 of the Department of Public Instruction, Friday, May 13, 1949. The meeting was called to order by the Chairman of the Board at 9:30 A.M., Eastern Daylight Saving Time-

The following were present:

Harvey A. Andruss	Bloomsburg
Robert M. Steele	California
Leslie Pinckney Hill	Cheyney
Paul G. Chandler	Clarion
Joseph F. Noonan	East Stroudsburg
L. H. Van Houten	Edinboro
Willis E. Pratt	Indiana
Italo de Francesco	Kutztown
Richard T. Parsons	Lock Haven
James G. Morgan	Mansfield
D. L. Biemesderfer	Millersville
Harry L. Kriner	Shippensburg
Dale W. Houk	Slippery Rock
Charles S. Swope	West Chester

Francis B. Haas, Chairman
Henry Klonower, Secretary

I. Reading and consideration of the minutes of the meeting of the Board of Presidents held Friday, March 18, 1949

On motion of Doctor Steele, seconded by Doctor Noonan, the Board voted that the minutes of the meeting of the Board of Presidents held March 18, 1949, be approved as submitted.

II. Unfinished Business

A. Report of the Curricular and Credentials Committee

Doctor Steele, Chairman of the Curricular and Credentials Committee, presented the following report:

REPORT OF THE CURRICULAR AND CREDENTIALS COMMITTEE

May 13, 1949

Re: Professional Preparation of School Nurses

Since Senate Bill 959 defines the school nurse as a professional employee and includes school nurses in the mandated salary schedule, your committee recommends that the Superintendent of Public Instruction be requested to appoint a committee to consider a pattern or patterns of technical, professional and general education designed to prepare school nurses adequately to perform their duties in the public schools and to meet certification and mandated salary requirements.

Respectfully submitted

Italo de Francesco, for
Q. A. W. Rohrbach
L. H. Van Houten
Willis E. Pratt
Charles S. Swope
Robert M. Steele, Chairman

On motion of Doctor Steele, seconded by Doctor Van Houten, the Board voted to approve the recommendation.

REPORT OF THE CURRICULAR AND CREDENTIALS COMMITTEE

May 13, 1949

Re: Preparation of Home and School Visitors

Since Senate Bill 959 defines home and school visitors as "professional employees", this committee recommends:

That a pattern of professional preparation be established as follows:

In addition to such certification and experience requirements as may be set up, not less than two semester hours shall be taken from each of the following fields:

a. Sociology and social economics including case work, standards of living, housing, delinquency, social security, hours and wages, unemployment insurance, public assistance, child welfare and recreation.

b. Child development

c. Guidance, including tests and measurements, occupational information, general and vocational guidance, education of exceptional children.

d. Laws and regulations, including the compulsory school attendance laws, school census, Pennsylvania Child Labor Law, child labor provisions of the Federal Fair Labor Standards Act, Vaccination Laws, public assistance, and all regulations pertaining to the health and welfare of the child.

The committee further recommends courses in the above fields be offered by teachers colleges on the demonstration of need and the approval of the Superintendent of Public Instruction.

Respectfully submitted

Italo de Francesco, for
Q. A. W. Rohrbach
L. H. Van Houten
Willis E. Pratt
Charles S. Swope
Robert M. Steele, Chairman

On motion of Doctor Steele, seconded by Doctor Hill, the Board voted to approve the report.

REPORT OF THE CURRICULAR AND CREDENTIALS COMMITTEE

May 13, 1949

Re: Elective Courses Based on Bulletin 233-B, 1949, The Elementary Course of Study, and on Bulletin 242, 1949, Educating for Citizenship

Your committee believes the two publications named above will improve the public schools of the Commonwealth to the extent that teachers in the classrooms understand and apply the philosophy and the practices recommended in these bulletins.

The teachers colleges, as a part of the public school system, have a definite obligation to promote the study of the elementary and secondary curriculums and to support these studies with all their resources.

Therefore, the committee recommends that each teachers college offer free electives during the summer sessions and in extension classes:

a. For elementary teachers, based on Bulletin 233-B, 1949, The Elementary Course of Study

b. For secondary teachers, based on Bulletin 242, 1949, Educating for Citizenship

It is further recommended that in appropriate classes these bulletins be read and discussed by all students in pre-service education.

Respectfully submitted

Italo de Francesco, for
Q. A. W. Rohrbach
L. H. Van Houten
Willis E. Pratt
Charles S. Swope
Robert M. Steele, Chairman

On motion of Doctor Steele, seconded by Doctor Pratt, the Board voted to approve the report.

B. Report of Special Committee on Salary Schedule

Doctor Noonan, Chairman of the Special Committee on Salary Schedule, presented the following report:

REPORT OF SPECIAL COMMITTEE ON SALARY SCHEDULE

May 13, 1949

Re: Proposed Salary Schedule

1. The Committee on Special Salary Schedule held two meetings and reviewed in detail the salary schedules, qualifications, and regulations for the faculties of state teachers colleges in this and other states with particular attention to the Salary Schedule now in effect in Pennsylvania and its possible modification.

2. There were pronounced differences of opinion among members of the Committee with respect to ranking and classification salary limitations.

3. The schedule which has been distributed indicates the material which the Committee feels should be brought to the attention of the Board for its analysis and consideration.

Respectfully submitted

D. L. Biemesderfer
Paul G. Chandler
Charles S. Swope
Richard T. Parsons
Joseph F. Noonan, Chairman

Doctor Noonan advised that no official action was necessary regarding this report which was submitted for the purpose of study and comment. The Chairman of the Board suggested that each President study the report with care

and send any suggestions or comments regarding the proposed schedule to Doctor Noonan.

C. Report of Admissions, Testing and Guidance Committee

Doctor Pratt, Chairman of the Admissions, Testing and Guidance Committee, presented the following report:

REPORT OF THE ADMISSIONS, TESTING, AND GUIDANCE COMMITTEE

Approval deferred F.B.H. 5/17/49

May 13, 1949

At the meeting of the Board of Presidents held March 18, 1949, the Committee presented the results of a study of current testing practices in the State Teachers Colleges of Pennsylvania. Since the last Board meeting studies which deal with the problem of admissions to the State Teachers Colleges have been reviewed by your committee. On the basis of these studies, the Committee wishes to present the following recommendations to the members of the Board of Presidents for their consideration:

1. It is recommended that the functions of the Testing Committee be enlarged and that the Committee be known as the Committee on Admissions, Testing and Guidance.

2. It is further recommended that the functions of this Committee include the following:

a. To recommend changes in admissions policies where actual study shows such changes to be desirable.

b. To conduct state-wide testing programs and make results available to each institution.

c. To encourage the use of test results for making teaching and learning more effective.

d. To carry on a continuing study of the student personnel program and to recommend desirable practices to the member institutions.

3. Since present admissions requirements as set forth in the Minutes of the Board of Presidents, pages 1294-1925, adopted during the year 1938-1939, appear to be generally acceptable, the Committee believes that adherence to these regulations by all institutions will correct variations in practices which have caused misunderstandings.

4. It is further recommended that all teachers colleges administer the preceding year's edition of the ACE Psychological Examination to all applicants ranking below the middle of the graduating class; that a distribution of scores of these tests for each curricula be reported to this Committee of the Board of Presidents on or before November 1 of each year; and that the results of this study be reported to all member institutions.

5. It is further recommended that an adequate and effective social orientation course or program be offered during the first semester of each college year to all freshmen students.

6. It is further recommended that the sophomore testing program, consisting of the (a) Cooperative English Test, (b) Contemporary Affairs Test, and (c) General Culture Test, be reinstated on a state-wide basis; that the results of these tests be used in the guidance program; and that all colleges share in the expense of the preparation of the results.

7. It is further recommended that each college be permitted to employ a student guidance counselor or a student personnel director, with the services of a school psychologist available for referral cases, to assist with admissions and guidance. The employment of such a staff member would be determined by the budgetary limitations of each institution.

8. It is further recommended that the Committee be empowered to have studies made of the following problems:

a. The evaluation of competency in all areas, both general and special.

b. Responsibility of the teachers colleges for placement and follow-up as a part of the student personnel program

Respectfully submitted

D. L. Biemesderfer
Dale W. Houk
L. H. Van Houten
Harry L. Kriner
Richard T. Parsons
Willis E. Pratt, Chairman

After some discussion, it was moved by Doctor Pratt, seconded by Doctor Biemesderfer, that the report of the Admissions, Testing, and Guidance Committee be adopted. The Board so voted.

D. Report of the Athletic Committee

Doctor Swope, Chairman of the Athletic Committee, stated that in accord with the request made at the last meeting of the Board, he had checked with the Eastern College Athletic Conference and certain other accrediting groups regarding the matter of eligibility of veterans who return to colleges or who transfer in good standing. Doctor Swope stated that he had been advised that any person who may have a second post-war matriculation would be considered a transfer student and as such would be required to meet the regulations established for transfer students in the matter of participation in athletics.

III. New Business

A. Advertisements

1. "Pennsylvania Clubwoman"

On motion of Doctor Parsons, seconded by Doctor Houk, the Board voted that the Secretary be authorized to enter into a contract with the representative of the Pennsylvania Federation of Women's Clubs for the insertion of a composite advertisement in "The Pennsylvania Clubwoman" on the same terms as were agreed upon for the current year.

2. "Pennsylvania School Journal"

On motion of Doctor Steele, seconded by Doctor de Francesco, the Board voted that the Secretary be authorized to enter into a contract with the Pennsylvania State Education Association for the insertion of a composite advertisement in the "Pennsylvania School Journal" on the same terms as were agreed upon for the current year.

3. "State School Directors Bulletin"

On motion of Doctor Andruss, seconded by Doctor Swope, the Board voted that the Secretary be authorized to enter into a contract with the Pennsylvania State School Directors Association for the insertion of a composite advertisement in the "Pennsylvania State School Directors Bulletin" on the same terms as were agreed upon for the current year.

B. Placement Study, 1939 - 1948, Bloomsburg

Doctor Andruss presented a report on a Placement Study prepared at the State Teachers College at Bloomsburg over the years 1931-1948. The study covered placement of graduates, slaries, places of employment, length of employment, et cetera. Doctor Andruss explained the methods used in securing and compiling the data and the value of the study for the purpose of comparison.

The Chairman of the Board thanked Doctor Andruss for the interesting presentation and suggested that other institutions might prepare similar studies and report on the same at future Board meetings.

C. Rhodes Scholarships

The Secretary of the Board called attention to certain material he had received from Dr. Frank Aydelotte, American Rhodes Scholarship Trust, Institute for Advanced Study, Princeton, New Jersey, regarding the awarding of Rhodes Scholarships. The Secretary suggested that the Presidents might be interested in learning more about these scholarships and advised that detailed information might be secured by writing directly to Doctor Aydelotte.

D. Service Areas

This item was removed from the Docket.

E. Spring Vacation

Doctor Andruss raised the question as to the possibility of having a Spring Vacation in the State Teachers Colleges rather than an Easter Vacation. After some discussion, the Chairman of the Board referred the matter to the Calendar Committee for consideration and a report at the next meeting of the Board. He suggested that the Committee ascertain what the practices are in other institutions in Pennsylvania with regard to this matter.

F. Distribution of Bulletin 233-B and Bulletin 242

The Secretary of the Board requested each President to advise him by letter within the following week the number of copies of Bulletin 233-B and Bulletin 242 needed in his institution in order to provide an adequate supply for the following:

1. In the library as reference material
2. For instructional staff members immediately concerned
3. For staff members in the training schools

G. Free Electives - Elementary Education and Secondary Education

The Secretary advised that free electives based on the two new publications "The Elementary Course of Study" and "Educating for Citizenship" would be most valuable in the institutions and he suggested that the colleges set up such free electives. He advised that all such free electives would be approved in accord with the policy of the Board and that information regarding the offering of such courses should be sent to him in order that the records in the Department might be complete.

H. Employment of Elementary Supervisors

Doctor Parsons asked that the matter of employing an elementary supervisor in each of the institutions to further advance the work involving the new Elementary Course of Study and the extension of certain services in the service areas be considered by the Board. After some discussion, the Chairman of the Board referred the matter to the Budget Committee with the suggestion that the Committee ascertain the cost involved in employing an elementary supervisor in each institution.

I. Increased Dues - American Association of Colleges for Teacher Education

Doctor Van Houten raised a question regarding the increase in dues of the American Association of Colleges for Teacher Education. The Chairman suggested that the request for payment of such dues be included in the lists of memberships submitted for approval. He advised that he would give further consideration to the matter.

J. Scholarships - Pennsylvania Congress of Parents and Teachers

Doctor Houk called attention to the Golden Jubilee Scholarships to be awarded through the Pennsylvania Congress of Parents and Teachers. The scholarships valued at $500 each ($125.00 per year for four years) would be awarded to students preparing to teach in the elementary field. One student in each institution would receive a scholarship. Doctor Houk explained briefly the manner of applying for the scholarships and the manner in which they would be awarded.

The Chairman of the Board then asked Doctor Houk, as the official representative of the Board, to thank the organization for its generous offer and to advise that the Board is very anxious to cooperate in this worthy program. The Chairman also asked Doctor Houk to ascertain further details about the matter, particularly with reference to publicity, the manner of submitting the names of candidates, et cetera.

K. Anonymous Letters

Doctor Steele stated that copies of an anonymous letter have been received by students in the institutions, particularly those preparing for teaching in the elementary field. He stated that distribution of the letter has been widespread among the institutions preparing teachers and that the FBI and the postal authorities are checking the matter.

L. Scholarship Bulletin

The Chairman of the Board called attention to a publication entitled "Scholarships and Opportunities for Self-Help in Pennsylvania Colleges and Universities", printed by the Department and available for distribution. He advised that it was his understanding that there were scholarships available in the institutions and scholarships available from other sources which are not included in this bulletin. He asked that the Secretary send copies of this bulletin to each President and requested that the bulletin be studied carefully to make sure that all such scholarships were included. He asked each President to advise the Secretary of any changes or omissions with regard to his institution.

In this same connection, the Chairman asked the Fees Committee to study the matter of variations in the listing of certain scholarships in the institutions. He suggested that this probably was due to the manner in which the scholarships are listed and not to actual variations in the value of the scholarships. He asked for a report at the next meeting of the Board.

M. Distribution of Surplus Material

Doctor Haas asked Doctor Noonan, as Chairman of the Budget Committee, to meet with Doctor Cressman and Doctor Klonower to review the matter of the distribution of surplus material to the several institutions with particular consideration to the question of making sure each institution had an opportunity to share in the surplus.

N. Loan Libraries for Audio-Visual Aids and Equipment

The Chairman of the Board asked the Curricular and Credentials Committee to meet with Doctor Cressman and Doctor Klonower to review the procedure to be followed in the State Teachers Colleges in setting up loan libraries to make available the audio-visual material which is furnished by the State Board for Vocational Education. He asked that the procedure be as simple as possible but advised that there must be a contractual relationship. Doctor Haas asked Doctor Steele as Chairman of the Curricular and Credentials Committee, to assume the responsibility in this matter.

O. Recruiting Bulletin

The possibility of publishing another recruiting bulletin similar to that which was published on a cooperative basis some years ago was discussed. The Chairman of the Board referred the matter to the Committee on Publications and Public Relations for study and a report at the next meeting. He suggested that the National Education Association would be able to furnish material along these lines.

IV. Charts

A. Enrolments in Pennsylvania State Teachers Colleges covering Number of Different Students, February 15, 1949, Exhibit "A", following page 1928.

B. Class I Full-Time Students, February 15, 1937 - February 15, 1949, State Teachers Colleges, Exhibit "B", following page 1928.

The meeting adjourned at 12:10 P.M.

Henry Klonower
Secretary

APPROVED: May 17, 1949 Except report of Admissions, Testing and Guidance Committee
Date

Francis B. Haas
Chairman

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

SUMMARY OF ENROLMENTS IN PENNSYLVANIA STATE TEACHERS COLLEGES
COVERING NUMBER OF DIFFERENT STUDENTS AS OF FEBRUARY 15, 1949

COLLEGE	Total Student Enrolment: Total Class I, II III			Class I Full-Time Students: Day			Class I: Resident			Class I: Total			Class II Extension Students			Class III Part-Time Campus (*)			(**) Total Class IV	
	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	M	F	T	a	b
TOTAL	6528	5324	11852	3103	1060	4163	3189	3559	6748	6292	4619	10911	72	349	421	164	356	520	49	72
Bloomsburg	534	343	877	274	79	353	235	157	392	509	236	745	12	77	89	13	30	43	23	16
California	545	214	759	284	70	354	225	59	284	509	129	638	-	-	-	36	85	121	15	10
Cheyney	119	238	357	48	73	121	70	164	234	118	237	355	-	-	-	1	1	2	-	-
Clarion	492	266	758	263	54	317	197	159	356	460	213	673	-	-	-	32	53	85	-	-
E.Stroudsburg	546	322	868	296	58	354	249	259	508	545	317	862	1	4	5	-	1	1	-	-
Edinboro	356	291	647	189	41	230	135	138	273	324	179	503	29	104	133	3	8	11	-	-
Indiana	648	892	1540	353	105	458	264	655	919	617	760	1377	9	64	73	22	68	90	3	6
Kutztown	400	401	801	230	82	312	154	280	434	384	362	746	-	-	-	16	39	55	-	-
Lock Haven	417	176	593	189	48	237	218	111	329	407	159	566	-	-	-	10	17	27	-	-
Mansfield	396	331	727	178	41	219	217	281	498	395	322	717	-	-	-	1	9	10	-	1
Millersville	476	327	803	217	104	321	220	145	365	437	249	686	15	50	65	24	28	52	8	22
Shippensburg	437	253	690	196	54	250	235	176	411	431	230	661	5	22	27	1	1	2	-	-
Slippery Rock	436	354	790	129	31	160	304	308	612	433	339	772	1	11	12	2	4	6	-	-
West Chester	726	916	1642	257	220	477	466	667	1133	723	887	1610	-	17	17	3	12	15	-	17

COLLEGE	Total Adjusted Enrolment: Class I	Class II	Class III	Total	Class II Extension Students by Classes: Enrolment: Teach. in Serv.	Others	Total	Total Sem. Hours Carried	Adj. Enrolment	Class III Part-Time Campus Students: Enrolment: Teach. in Serv.	Others: Day	Others: Res.	Total	Total Sem. Hours Carried	Adj. Enrolment
TOTAL	10911	98	143	11152	490	51	541	1567	98	480	40	-	520	2284	143
Bloomsburg	745	24	12	781	127	-	127	381	24	42	1	-	43	190	12
California	638	-	35	673	-	-	-	-	-	109	12	-	121	561	35
Cheyney	355	-	-	355	-	-	-	-	-	1	1	-	2	5	-
Clarion	673	-	23	696	-	-	-	-	-	85	-	-	85	373	23
E.Stroudsburg	862	1	-	863	4	1	5	21	1	-	1	-	1	3	-
Edinboro	503	29	2	534	140	30	170	458	29	9	2	-	11	39	2
Indiana	1377	20	28	1425	92	16	108	324	20	82	8	-	90	455	28
Kutztown	746	-	16	762	-	-	-	-	-	48	7	-	55	261	16
Lock Haven	566	-	6	572	-	-	-	-	-	27	-	-	27	93	6
Mansfield	717	-	3	720	-	-	-	-	-	7	3	-	10	41	3
Millersville	686	14	12	712	75	-	75	216	14	50	2	-	52	189	12
Shippensburg	661	5	1	667	25	2	27	80	5	1	1	-	2	9	1
Slippery Rock	772	2	2	776	10	2	12	36	2	4	2	-	6	25	2
West Chester	1610	3	3	1616	17	-	17	51	3	15	-	-	15	40	3

(*) Part-Time Campus Students Taking Less Than 12 Semester Hours
(**) Part-Time Studio Lessons Individual Teacher-Pupil Basis--a. Part-Time ONLY; b. Regular Students-EXTRA work

Class V Pupils in Practice Schools	TOTAL	Bloomsburg	California	Cheyney	Clarion	East Stroudsburg	Edinboro	Indiana	Kutztown	Lock Haven	Mansfield	Millersville	Shippensburg	Slippery Rock	West Chester
TOTAL	52307	3821	9142	857	626	10062	607	6679	2399	3266	3297	653	1393	7062	2443
Campus Schools	4661	196	240	76	118	188	607	406	339	200	606	653	182	661	189
Local Schools	12090	14[illegible]	781	-	393	1076	-	1856	749	2101	176	-	1211	-	2254
Non-Local Schools	35556	2132	8121	781	115	8798	-	4417	1311	965	2515	-	-	6401	-

March 28, 1949
250 copies

Class I Students Full-Time Teacher Education in Regular Curriculums as of February 15, 1949			TOTAL	Bloomsburg	California	Cheyney	Clarion	East Stroudsburg	Edinboro	Indiana	Kutztown	Lock Haven	Mansfield	Millersville	Shippensburg	Slippery Rock	West Chester
TOTAL CLASS I STUDENTS			10911	745	638	355	673	862	503	1377	746	566	717	686	661	772	1610
First Year General	2069		2069	128	95	74	239	128	126	189	188	99	144	148	134	117	260
Second Year General	1741		1741	103	86	65	184	103	92	210	138	82	135	127	120	75	221
		Elementary	469	25	21	51	21	34	8	32	42	21	19	31	36	27	101
Third Year	1448	Secondary	979	86	45	-	109	65	49	71	53	83	90	69	91	40	128
		Elementary	446	17	17	67	13	16	20	30	55	24	17	37	24	12	99
Fourth Year	1325	Secondary	879	76	49	-	71	57	55	103	64	32	80	31	62	41	158
		First Year	126	-	-	-	-	-	42	35	49	-	-	-	-	-	-
		Second Year	115	-	-	-	-	-	43	23	49	-	-	-	-	-	-
		Third Year	81	-	-	-	-	-	27	16	38	-	-	-	-	-	-
Art	407	Fourth Year	85	-	-	-	-	-	41	16	28	-	-	-	-	-	-
		First Year	234	83	-	-	-	-	-	101	-	-	-	-	50	-	-
		Second Year	172	45	-	-	-	-	-	79	-	-	-	-	48	-	-
		Third Year	175	76	-	-	-	-	-	46	-	-	-	-	53	-	-
Business Education	800	Fourth Year	219	104	-	-	-	-	-	73	-	-	-	-	42	-	-
		First Year	435	-	-	-	-	145	-	-	-	43	-	-	-	140	107
		Second Year	332	-	-	-	-	96	-	-	-	58	-	-	-	107	71
		Third Year	377	-	-	-	-	93	-	-	-	75	-	-	-	107	102
Health Education	1511	Fourth Year	367	-	-	-	-	123	-	-	-	45	-	-	-	103	96
		First Year	107	-	-	14	-	-	-	66	-	-	27	-	-	-	-
		Second Year	84	-	-	10	-	-	-	45	-	-	29	-	-	-	-
		Third Year	66	-	-	7	-	-	-	28	-	-	31	-	-	-	-
Home Economics	313	Fourth Year	56	-	-	10	-	-	-	38	-	-	8	-	-	-	-
		First Year	150	-	85	8	-	-	-	-	-	-	-	57	-	-	-
		Second Year	135	-	72	16	-	-	-	-	-	-	-	47	-	-	-
		Third Year	148	-	73	23	-	-	-	-	-	-	-	52	-	-	-
Industrial Arts	601	Fourth Year	168	-	88	10	-	-	-	-	-	-	-	70	-	-	-
		Third Year	42	-	-	-	18	4	-	-	16	-	-	8	-	-	-
Library	80	Fourth Year	38	-	-	-	14	-	-	-	15	-	-	9	-	-	-
		First Year	184	-	-	-	-	-	-	58	-	-	41	-	-	-	85
		Second Year	147	-	-	-	-	-	-	60	-	-	33	-	-	-	54
		Third Year	100	-	-	-	-	-	-	24	-	-	31	-	-	-	45
Music	574	Fourth Year	143	-	-	-	-	-	-	34	-	-	28	-	-	-	81
Others	42	College Graduates	42	2	7	-	4	2	-	-	11	4	4	-	1	3	4

1945-46
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1772

DISTRIBUTION OF CLASS I STUDENTS IN STATE TEACHERS COLLEGES BY COUNTIES - AS OF FEBRUARY 15, 1949

COUNTY	TOTAL	Bloomsburg	California	Cheyney	Clarion	East Stroudsburg	Edinboro	Indiana	Kutztown	Lock Haven	Mansfield	Millersville	Shippensburg	Slippery Rock	West Chester
TOTAL	10911	745	638	355	673	862	503	1377	746	566	717	686	661	772	1610
Adams	51	1	-	-	-	2	-	6	-	-	1	3	30	-	8
Allegheny	913	-	130	19	106	4	86	242	-	14	5	4	4	294	5
Armstrong	129	-	3	-	27	-	10	77	-	1	-	-	-	11	-
Beaver	137	-	4	2	21	-	26	40	-	-	1	1	7	33	2
Bedford	38	-	4	-	1	-	-	7	-	8	-	1	13	-	4
Berks	406	4	-	3	-	49	-	3	277	3	4	15	-	-	48
Blair	159	-	1	1	5	-	2	55	2	30	-	3	51	3	6
Bradford	145	9	-	2	-	9	1	-	-	6	114	2	-	-	2
Bucks	112	1	-	2	-	24	-	-	23	4	1	11	1	-	45
Butler	155	-	7	-	22	-	3	18	-	2	1	-	-	102	-
Cambria	268	4	16	-	17	-	5	158	-	30	2	1	9	20	6
Cameron	10	-	-	-	-	-	-	2	-	7	-	-	-	-	1
Carbon	99	11	-	-	-	42	-	1	27	-	6	2	-	-	10
Centre	70	-	2	-	-	-	-	5	1	40	7	1	6	4	4
Chester	260	5	-	12	-	1	-	2	7	2	1	35	3	-	192
Clarion	196	-	4	-	177	-	1	8	-	1	-	-	-	5	-
Clearfield	99	2	2	1	18	-	1	36	1	31	2	1	2	1	1
Clinton	167	1	-	-	-	-	1	2	1	156	4	-	-	1	1
Columbia	228	207	-	-	-	5	1	1	5	2	3	1	-	1	2
Crawford	108	-	2	-	9	-	61	16	-	1	1	-	1	17	-
Cumberland	174	1	-	3	1	5	-	3	2	2	3	13	121	-	20
Dauphin	218	13	3	14	2	3	2	10	2	4	6	26	88	1	44
Delaware	412	4	-	32	-	18	-	2	7	3	-	34	11	-	301
Elk	52	1	2	-	22	-	1	16	-	8	1	-	-	1	-
Erie	230	-	6	-	11	-	158	12	-	12	4	-	-	26	1
Fayette	183	-	117	2	1	-	-	46	2	2	-	-	-	11	2
Forest	11	-	-	-	10	-	-	-	-	-	1	-	-	-	-
Franklin	127	-	-	1	-	4	-	5	1	-	2	8	94	-	12
Fulton	25	-	-	-	-	-	-	2	-	1	-	1	21	-	-
Greene	11	-	5	-	-	-	-	4	-	-	-	-	-	2	-
Huntingdon	46	-	3	-	-	3	-	3	-	9	-	-	24	2	2
Indiana	255	-	4	-	1	-	-	239	1	2	-	-	-	8	-
Jefferson	106	-	1	-	59	1	2	36	-	2	-	-	-	5	-
Juniata	10	3	-	-	-	-	-	-	-	2	-	-	4	-	1
Lackawanna	194	21	3	-	-	87	1	1	14	-	52	6	-	-	9
Lancaster	382	3	1	1	-	8	-	4	15	1	6	304	5	-	34
Lawrence	86	-	4	-	6	-	6	18	-	1	-	-	-	51	-
Lebanon	74	2	-	-	-	7	-	4	8	1	1	31	1	-	19
Lehigh	214	6	-	-	-	41	1	2	119	1	4	9	-	-	31
Luzerne	415	160	4	-	-	92	-	1	18	-	96	19	2	-	23
Lycoming	110	17	2	1	-	8	3	1	6	44	16	2	-	-	10
McKean	90	3	-	-	27	3	13	7	-	14	21	-	1	1	-
Mercer	83	-	1	-	10	-	15	14	-	4	-	-	-	39	-
Mifflin	58	2	-	-	-	1	-	7	-	5	4	2	28	1	8
Monroe	108	3	-	-	-	89	-	-	2	-	11	1	-	-	2
Montgomery	251	5	1	8	1	27	-	1	17	5	8	33	9	-	136
Montour	49	39	-	-	-	3	-	-	-	-	5	-	-	-	2
Northampton	197	11	2	-	3	98	-	5	40	1	3	6	2	-	26
Northumberland	151	90	-	-	1	10	-	1	3	11	13	11	2	-	9
Perry	26	-	-	-	-	-	-	1	3	2	1	3	14	-	2
Philadelphia	733	8	1	173	2	43	1	1	21	5	2	26	12	-	438
Pike	23	1	-	-	-	12	-	-	6	-	2	-	-	-	2
Potter	33	-	-	-	1	-	1	-	-	6	25	-	-	-	-
Schuylkill	281	65	-	-	-	53	-	2	90	3	18	9	6	-	35
Snyder	24	5	-	-	-	5	-	-	1	8	4	1	-	-	-
Somerset	90	-	11	-	6	-	2	49	-	8	-	-	6	7	1
Sullivan	12	2	-	-	-	2	-	-	-	2	6	-	-	-	-
Susquehanna	64	9	-	-	-	7	-	-	3	2	38	2	-	-	3
Tioga	159	-	-	-	-	-	1	-	-	1	155	1	-	1	-
Union	19	4	-	-	1	1	-	1	1	6	-	-	4	-	1
Venango	131	-	7	-	53	-	23	24	-	-	-	-	-	24	-
Warren	57	-	-	-	3	-	33	15	-	2	2	-	-	2	-
Washington	272	2	176	6	11	-	10	25	2	8	1	-	-	31	-
Wayne	41	5	-	-	-	22	-	-	-	1	9	2	-	-	2
Westmoreland	336	-	96	1	35	-	15	117	-	7	-	3	1	57	4
Wyoming	13	3	-	-	-	4	-	-	-	-	6	-	-	-	-
York	175	2	1	2	-	2	-	10	4	11	2	44	57	1	39
Total from Penna.	10561	735	626	286	670	795	486	1368	732	545	681	678	640	763	1556
From Other States	350	10	12	69	3	67	17	9	14	21	36	8	21	9	54

TOTAL CLASS I FULL-TIME STUDENTS
February 15, 1937 - February 15, 1949
STATE TEACHERS COLLEGES

Commonwealth of Pennsylvania
DEPARTMENT OF PUBLIC INSTRUCTION
TEACHER EDUCATION AND CERTIFICATION
Harrisburg

COLLEGE	Feb. 15 1949	Feb. 15 1948	Feb. 15 1947	Feb. 15 1946	Feb. 15 1945	Feb. 15 1944	Feb. 15 1943	Feb. 15 1942	Feb. 15 1941	Feb. 15 1940	Feb. 15 1939	Feb. 15 1938	Feb. 15 1937
TOTAL	10911	10552	9676	5735	3519	3472	5133	6677	7981	8421	8155	7589	8067
Bloomsburg	745	730	669	306	170	234	254	386	544	636	656	639	664
California	638	671	570	352	191	154	288	418	556	632	628	572	690
Cheyney	355	342	310	204	139	134	129	199	193	182	167	151	157
Clarion	673	600	585	249	137	132	208	243	304	300	253	188	186
E. Stroudsburg	862	796	714	473	239	187	327	428	471	521	484	493	548
Edinboro	503	451	418	153	101	99	162	198	249	271	273	247	286
Indiana	1377	1339	1279	894	651	689	1019	1197	1337	1349	1260	1150	1235
Kutztown	746	625	542	320	242	230	288	363	430	470	473	454	475
Lock Haven	566	642	601	316	166	159	214	296	429	394	402	367	426
Mansfield	717	644	603	275	182	221	330	448	509	572	357	530	574
Millersville	686	682	578	354	185	178	299	441	513	528	488	507	500
Shippensburg	661	675	608	306	177	160	259	355	449	494	483	450	457
Slippery Rock	772	683	601	384	185	177	286	396	516	543	517	521	643
West Chester	1610	1672	1598	1149	754	718	1070	1309	1481	1529	1514	1320	1226

March 31, 1949

LIBRARY
ATE TEACHERS COLLEGE
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